

**TOWN OF DAY PLANNING BOARD
REGULAR MEETING MINUTES- APPROVED**

7:00PM

DECEMBER 5, 2022

ROLL CALL

MEMBERS PRESENT

Chairman Ted Mirczak

Gary Newton

Ellen Taylor

Mary Ann Johnson

Craig Trombley

Chairman Mirczak opened meeting at 7:00PM

PLEDGE

Chairman Mirczak asked the Planning Board to approve the April 4, 2022 meeting minutes.

MOTION, made by Craig Trombley, second by Gary Newton, to accept and approve the minutes from the April 4, 2022 regular meeting of the Planning Board.

Ayes: Chairman Ted Mirczak, Ellen Taylor, Gary Newton, Mary Ann Johnson, Craig Trombley

Carried: 5-0

Old Business

Chairman Mirczak reviewed the status of the O'Brien Boundary Line Adjustment case. After a long delay it appears that O'Brien has finally provided acceptable language to Attorney Meyer so the final approval and Mylar can now go forward.

It was discussed and agreed by all that in the future, for cases requiring additional information to be reviewed by our attorney, the Planning Board will specify a condition that the materials required for review by our attorney must be submitted no later than 45 days from the conditional approval. Failure to do so would then nullify the conditional approval and the case would have to be brought again.

New Business

There was a review of the roles and responsibilities of the Planning board.

The application process was reviewed.

Interactions with the ZBA and the tow types of variances were reviewed and discussed.

It was agreed that the Planning board would meet at least once a quarter in 2023 regardless of whether or not there was new business to conduct.

Continuing Business

Board members were reminded of the 4 hour training requirement

Adjournment

Motion, by Ellen Taylor, seconded by Mary Ann Johnson, to adjourn this meeting of the Town of Day Planning Board at 7:40PM.

Ayes: Chairman Ted Mirczak, Gary Newton, Ellen Taylor, Mary Ann Johnson, Craig Trombley

Carried 5-0

Respectfully Submitted,

Ted Mirczak, Chairman