

**TOWN OF DAY ZONING BOARD OF APPEALS  
REGULAR MEETING MINUTES **DRAFT**  
December 18, 2023**

**Pledge**

**Roll Call**

**Members present:**

Dave Davidson  
Harry Brennan  
Steve Edwards  
April Schmick  
Rob Zeglen

**Members absent:**

None

**Counsel:**

Chairman Dave Davidson opened the public hearing at 7:00pm

**Old Business:** Review and approve July 17, 2023 minutes.

**Motion** made by April Schmick to accept the July 17, 2023 hearing minutes, 2<sup>nd</sup> by Rob Zeglen

**Ayes:** Dave Davidson, Harry Brennan, Steve Edwards, April Schmick, Rob Zeglen

**Carried: 5-0**

**New Business #1**

Saratoga County Planning & Zoning conference Jan 31, 2024 – Dave encouraged members to attend this meeting as a great way to obtain the required 4 hours a year training. We also have online training at <https://nypf.org/services/>. Please send to the P&Z clerk your training certificate.

**New Business #2**

Proposed changes to the Day Zoning Codes – Dave discussed some proposed changes with goal of making code enforcement easier. *Potential* changes include:

- Variances will expire in one year unless the applicant has received a building permit.
- Micro changes to fix hic-cups in P&Z laws
- Application for everything to give code officer a place to start.

Changes will not be made until Town Board approves and a public hearing is completed. Dave encouraged board members to be present during the process at Town Board Meetings.

**Potential Zoning Agenda items for 2024** – Dave discussed possibility of two upcoming zoning board agenda items. 1) regards a substandard lot that may require an area variance, before planning board subdivision review. 2) A new build that may not meet setback and will require variance approval.

**Motion**, made by April Schmick, seconded by Steve Edwards, to **adjourn** this regular meeting of the Town of Day Zoning Board was made at 7:38 PM.

**Ayes:** Dave Davidson, Harry Brennan, Steve Edwards, April Schmick, Rob Zeglen

**Carried 5-0**

Respectfully Submitted,  
Vickie Walencik  
ZBA Clerk