

**REGULAR MEETING –MARCH 16, 2023 –DAY TOWN BOARD  
UNAPPROVED MINUTES  
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**A REGULAR MEETING** of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on March 16, 2023.

The meeting was called to order by Supervisor Diana Edwards at 7:00pm with the following answering roll call: Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke, Councilman George Lembo, Highway Superintendent Lehman Allen Jr, and Attorney Matt Fuller.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** the Regular Meeting Minutes of February 13, 2023.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

(Abstracts were approved at the March 13, 2023 Special meeting. Special meeting was called due to snow storm that was due to start later that day and cause hazardous driving.)

**Motion**, made by Councilman Joe Flacke, seconded by Councilman George Lembo **approve** the reports for: Building Inspector/CEO, Town Justice, Town Clerk, Assessor and Supervisor.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

**COMMITTEE REPORTS:**

Liaison to the Hudson River –Black River Regulating District Dave Cox was not in attendance but did email his report prior to the meeting.

There is a tele-conference with Town Engineer Garry Robinson regarding the FEMA bridge project tomorrow.

Highway Superintendent Lehman Allen, Jr. reports that Highway employee Kevin Hayes will be retiring after twelve years of working for the Town of Day. His last day will be April 26th.

Highway Superintendent Lehman Allen Jr. would like to bring Town employee Dustin Lashway onto the highway crew on May 01st. Dustin currently works for the Town on Garbage/Recycling and Maintenance. Dustin does have a CDL permit and is working on getting his CDL license. He will join the highway crew as a laborer.

Will need to fill Dustin's spot on Gar./Rec & Maintenance on General crew.

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Need Board's approval to purchase tandem dump truck. No deposit needed, municipal purchase price. 2001 truck is being replaced.

**Resolution #2023-21**, made by Councilman Curt Schreiner, seconded by Councilman George Lembo, to purchase tandem dump truck.  
Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.  
**Carried 5 –0**

Two pick-up trucks were sold on Auctions International for a total of \$14,400.00. Highway Superintendent Lehman Allen, Jr. would like to purchase a crimping machine for the highway garage with the money from the sale of the pick-ups.

Councilman Curt Schreiner asked about the progress on the Sand Lake Road project. Highway Superintendent Lehman Allen Jr. stated that the project will probably be moved to next year.

Councilwoman Lorraine Newton (Veterans committee) reports that the McClennan family is on board. Will meet with them next week.

**CORRESPONDENCE –None**

**OLD BUSINESS –**

Supervisor Diana Edwards asked the Board if they think we should raise are planning/zoning fees. Would like the Board to think about it and then set special meeting to discuss and get public comment regarding fees.

Supervisor Diana Edwards informed those present that the purchase of land adjacent to the playground/picnic area has been completed. Closed on February15, 2023.

The cemetery fence will be repaired as a portion of it is damaged. Cemetery Chairman Skip Johnsen looked into fencing costs in preparation for this project. The Town's crews will do the work to cut costs.

Supervisor Diana Edwards informed those present that the food pantry, which is held at the Town Hall every third Thursday, is going nicely.

Supervisor Diana Edwards informed those present that the Highway garage needs new insulation and roof. Highway Superintendent Lehman Allen Jr. said that the Town might want to build a new garage instead of spending money on new roof and insulation.

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Councilman Joe Flacks suggested establishing a committee to analyze building new or repairing. Highway Superintendent Lehman Allen Jr. informed those present that the Town of Corinth spent approx. 2.5 million on their new garage.

Supervisor Diana Edwards likes the idea of forming a committee for this project. Possibly be able to get grant for at least part of cost. Supervisor Diana Edwards asked board for volunteers to be on committee. Councilman George Lembo felt that the Town should have Town Engineer Garry Robinson look at the garage and get his opinion. Could possibly get grant for part and bond for rest.

**NEW BUSINESS –**

Supervisor Diana Edwards reports that the highway crew would like to have dental and vision coverage through AFLAC. Option two is what they would like to have. They would contribute 15% as they do towards their medical insurance with the Town paying the remainder. AFLAC is most cost efficient choice after policy comparison. Five employees would like it.

Councilman Joe Flacke pointed out that it is important to take care of employees. Will vote on it after public input. Supervisor Diana Edwards gave an update on the NYClass investment policy.

Supervisor Diana Edwards would like to get a First National Credit Card for the Town Justice to use when he attends training.

**Motion**, made by Councilwoman Lorraine Newton, seconded by Councilman Curt Schreiner, to **approve** the Town obtaining a First National Credit Card for Town Justice Kenneth Johnsen.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to accept the 2023 Quarterly meeting dates for Budget Review as the following: July 10, October 09 and December 11.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

The Public Hearing for the proposed local law regarding Enacting a Property Tax Exemption for Volunteer Firefighters and Ambulance Workers will be held at 7:00 pm on April 10th, 2023 at Day Town Hall. Councilman Curt Schreiner suggested talking to Assessor Peter Dzedzic regarding how much money it might be. Councilman Curt Schreiner pointed out that there are three volunteer firemen in Town.



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Supervisor Diana Edwards explained that the Saratoga County Trails Grant programs maximum amount is \$10,000.00. If the Town spends \$5,000.00 they will match it. The grant is through the Saratoga County Economic Development Grant Program. Supervisor Diana Edwards has talked to Jason Kemper regarding the program. Supervisor Diana Edwards has asked Councilman George Lembo to look into program further.

**OTHER BUSINESS -**

Councilman George Lembo feels that the quality of life has changed due to pandemic and there is more violence in cities. Would like public feedback before Board makes decisions. Spoke with County, need two way radios. Highway Superintendent Lehman Allen Jr. pointed out that the Town has two way radios that are used during storms.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** the following resolutions:

**Resolution #2023-22** to authorize a budget transfer from Highway Fund in amount of \$5,073.64 to DA5130.4 Machinery Contractual Expense. Funds were deposited into the Highway fund from NYMIR in the amount of \$5,408.99 to cover the cost of the necessary repairs. *No budget impact, repairs are covered by insurance.*

**Resolution #2023-23** to reallocate \$3,000.00 from Town Clerk budget A1410.2 equipment to Town Clerk budget A1410.1.1. This will provide more funds for Deputy Clerk services.

**Resolution #2023-24** to revise the Town of Day Investment Policy, Section 7- Designation of Depositories to include New York Cooperative Liquid Assets Securities System (NYCLASS)

**Resolution #2023-25** to transfer and deposit of funds into NYCLASS.

**Resolution #2023-26** to revise the Town of Day Investment Policy, Section 7- Designation of Depositories to include New York Cooperative Liquid Assets Securities System (NYCLASS) and Fidelity.

**Resolution #2023-27** to transfer from Highway fund \$800,000 and deposit the \$800,000 into the Hwy Intrafi MM Fund .

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**Resolution #2023-28** to transfer from General fund \$300,000 and deposit the \$300,000 into the **General. Intrafi MM Fund** .

**Resolution #2023-29** to revise the Town of Day Investment Policy to allow Town Supervisor to transfer funds between General Fund and Highway Fund into their respective Intrafi MM accounts and from Intrafi MM account back into General Fund & Highway Fund without Board approval. The Board will receive transaction statements from Town Supervisor when the transactions occur.

Ayes: Supervisor Diana Edwards, Councilman Curt Shreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke, Councilman George Lembo

**Carried 5 - 0**

**PUBLIC INPUT–**

Cheryl Allen was interested in knowing how many residents were using the food pantry. Also, question about the purchase of property adjacent to the playground/picnic area near the Town Hall.

Cheryl Allen stated that she appreciates that Councilman George Lembo wants input from public.

Mary Ann Johnson asked whether the Board had taken action yet regarding planning board / zoning board fees. Supervisor Diana Edwards explained that the Board is waiting for public input regarding the issue. Supervisor Edwards explained that it is costing the Town to pay the boards to hear the issues, pay the clerk and pay for advertising fees for public hearings. Raising the fees would help the Town offset some of the cost involved.

Councilman George Lembo would like to hold off. Councilman Joe Flacke would like raise fee to \$150.00. Councilman Curt Schreiner suggested \$100.00 at least.

Councilwoman Lorraine Newton felt that it would help cover cost to raise to at least \$100.00.

Tina Seibert, budget officer, has been investigating different investment opportunities for the Town. Councilman Joe Flacke stated that he will also at Town investments.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton to raise fees to \$75.00 for planning/zba boards was made after further discussion of the issue.

Ayes: Supervisor Diana Edwards, Councilman Curt Shreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke, Councilman George Lembo

**Carried 5 - 0**

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**Motion**, made by Councilman Joe Flacke, seconded by Councilwoman Lorraine Newton, to form Financial Review Committee with Councilman Joe Flacke, Supervisor Diana Edwards and Tina Seibert as committee members.

Ayes: Supervisor Diana Edwards, Councilman Curt Shreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke, Councilman George Lembo

**Carried 5 - 0**

**Motion**, Councilwoman Lorraine Newton, seconded by Councilman Joe Flacke, to move to Executive Session to discuss possible **employment** of applicant for Code Enforcement Officer position was made at 8:07pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton to **adjourn** this Executive session of the Day Town Board was made at 8:21pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton to **return** to the Regular meeting of the Day Town Board was made at 8:25pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton to **adjourn** this Regular meeting of the Day Town Board was made at 8:27pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman Joe Flacke and Councilman George Lembo.

**Carried 5 –0**

Carol Vaillancourt  
Town Clerk