



# TOWN OF DAY

COUNTY OF SARATOGA

1650 NORTH SHORE ROAD, HADLEY, NY 12835

PHONE: (518) 696-3789

FAX: (518) 696-5391

## TOWN BOARD MEETING AGENDA – September 12, 2022

Welcome

Pledge of Allegiance

Roll Call

**Motion to approve** the Town Board minutes of the August 8, 2022 meeting

**Motion to approve abstracts:** ~~Trust & Agency # 374 \$944.71; Highway Fund #375 & 376 \$538.30; General Fund # 348-373, #377 & 378 \$25,878.55~~

**Amended 9/12/22:** Trust & Agency #349 \$944.71, #384 \$1,129.84; Highway Fund #382 \$81.25, #385-394 \$19,217.25; General Fund #348 \$213.02; #350-383 \$31,065.61

Bank reconciliations for General, Highway, Payroll, A/P, and Town Clerk/Tax Collector

**Motion to approve** August 2022 reports from Building Inspector/CEO, Town Clerk, Town Justice, Town Supervisor, Assessor.

### REPORTS OF COMMITTEES:

HRBR Regulating District, Dave Cox  
Highway Superintendent  
Town Committees  
Emergency Mgmt. Coordinator

### CORRESPONDENCE:

Ambulance Report  
Cemetery Report  
Cemetery Rules & Regulations  
Intermunicipal Agreement for 2023 Shelter Services  
Letter Division of Budget (dated 2021 ARPA funding) 2<sup>nd</sup> installment received

### OLD BUSINESS:

1. NARCAN training Town Hall 8-31-22 update
2. Land Purchase update
3. Garbage Issue – still under review

### NEW BUSINESS:

1. Matt Fogerty of Corinth Emergency Squad review
2. Skip Johnson report on Cemeteries
3. Food Bank Pilot Program update
4. Set date for tentative budget review

## OTHER BUSINESS

### RESOLUTIONS (by roll call vote)

Authorizing the acceptance of \$43,128.07 in federal aid under the American Rescue Plan act of 2021 (ARPA)

Authorizing transfer of \$26,000.00 from Savings Account to Special Items Purchase of Land A1940.2 for purchase of land adjacent to Town of Day Community Park. This would be contingent upon appraisal of no less than \$20,000.00 and monies would be transferred prior to closing date (tbd). This amount takes into account fees for appraiser, surveyor and other costs associated with closing.

Authorizing transfer of \$13,859.50 from Savings Account to Buildings A1620.44. This amount was disbursed on 6-13-22 from Buildings account A1620.4 (in error) to pay for Engineering Services for Sand Lake Road project. This amount will be adjusted by accountant to show that it is for FEMA project/fully reimbursed for Engineer services A1440.4

Authorizing revision of rules & regulations governing Town of Day cemeteries:

1. Revise (#4) cost( \$\_\_\_\_\_ amount as determined by board) per plot for one full interment or two cremations. Revise "a site consists of 4'x10' room for 1 interment or 2 cremations.
2. Revise "cost for cremation from \$20.00 to \$50.00 per lot.
3. Revise (#5) transfer of certificates to include no fee if plot is transferred back to the town of day.
4. Revise (#6) grave liners to grave liners & opening of grave. Price for cemetery plot does not include digging of grave or grave liners.

To authorize an amendment to the town policy on budget transfers. Currently the Town Supervisor has to get a resolution to move money between funds to reconcile everything and this change will allow the Supervisor to move money in between departments within the same fund and can also cover any budget shortfall in a particular department. This will allow for improved accuracy and transparency for budget preparations and will eliminate extra work.

### PUBLIC INPUT

NOTE: Please check [www.townofday.com](http://www.townofday.com) for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

### VOTE ON RESOLUTIONS:

MOTION to adopt all resolutions

MOTION to Adjourn



## ADDENDUM TO AGENDA FOR TOWN OF DAY REGULAR BOARD MEETING ON 09-12-2022

### REQUEST TO BOARD FOR BUDGET ADJUSTMENTS:

Due to excess funds in some budget items and shortfalls in other budget items, Diana Edwards as Budget Officer requests some amendments to the budget.

1. Shortfall in BUILDINGS, Contractual Expense #A1670.4, 2022 budget \$32,000.00 / Actual: \$56,861.45

Note: Expenses for building utilities have gone up considerably; the air conditioning at Town Hall had to be repaired, a locksmith was called in to repair entry doors, a new toilet for the Town Hall bathroom was ordered and installed, new air filters installed in all ducts, etc.

Note: \$13,857.50 engineering fee requesting from the Board approval for a transfer from Savings (this is for the FEMA project) and is reimbursable. The payment made to engineer from Buildings & Grounds will be reappropriated to Engineer budget line item and the monies reappropriated back into Buildings & Grounds.

### **Recommending appropriating money from the following budget line items and appropriate to Buildings A1670.4:**

1a) TOWN BOARD: Contractual Expense: A1010.4 \$2,000.00 (budgeted for Assoc. of Towns conference that was not attended by a Board Member due to conference being cancelled.

1b) SUPERVISOR: Contractual Expense: A1220.4 \$1,500.00 (budgeted for conferences not attended as noted above).

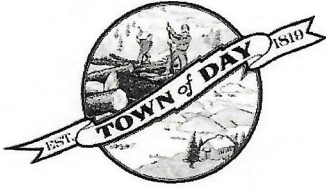
1c) JUSTICE: Contractual Expense: A1110.4 \$3,000.00 (budgeted for AOT conference & reg./as noted above conf. was cancelled)

1d) SPECIAL ITEMS: Unallocated funds: A1910.4 \$25,000.00

2. Shortfall in **CONTROL OF DOGS #A3510.1**, 2022 budget \$200.00, shortfall of \$174.45. Large size dog cage was broken cost was above budget to order new lg. size same replacement type.

### **Recommending appropriating money from the following budget line and appropriate to A3510.1:**

2a) SAFETY INSPECTION: Contractual Expense: A3620.4 in amount of \$174.45 (did not need to use training and computer program as budgeted for 2022).



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## Supervisors Report

August 2022

Day in the Park: Attended and organized event. Fireworks were rescheduled to 8/27 due to a rainstorm

Community Park; Land acquisition followed up with owner and coordinated with attorney.

Met with Regional Food Bank representative to discuss implementation of pilot food bank program at the Town of Day Community Center. Put out notifications that Town of Day is looking for volunteers so that we can provide the benefits of this program to our residents. Regional Food Bank would send a truck here 1x a month for a few hours with food that we would need volunteers to distribute and to handle the intake paperwork.

Spoke with Edinburg Newsletter who advertised the Food Bank volunteer information and our Town of Day Fireworks and Day In The Park event at no cost to the Town of Day.

ARPA funding – received funding in amount of \$43,128.07.

NARCAN Training scheduled 8/31/22. Posted information on our town website as well as our Facebook page. It was attended well with over a dozen people.

FEMA: continuing working with our Highway & Deputy Hwy. Superintendent on the current FEMA Grant for culvert project on Sand Lake Road.

Spoke with Matt Fogerty of Corinth EMS to discuss reports.

Reviewed cemeteries policy (rules & regulations) with Chester Johnson. Will bring areas of concern to Town Boards attention for review and possible amendment.

Began the budget process this month by reviewing actuals and adopted budget(s) and requesting information from department heads. Contacted Saratoga County for necessary information to complete budget. Need to set date at next board meeting for review of tentative budget.

Town of Day Webpage and Facebook updates. I'm continuing with updates to our webpage and sharing information on our new Facebook page. Posted the YouTube video of Harnessing Nature on our home page

Town of Day: managed day to day activities and finances, etc. and attended regular meetings of the Saratoga County Board of Supervisors: Government Review; Public Works; Health & Human Services, and Human Resources and Insurance.

*Diana Edwards, Supervisor*



# Application Summary Report

Ordered By: ApplicationNumber  
8/1/2022 through 8/31/2022  
14 Application Record(s) Found.

Application/ Permit Number	Application/ Issue Date	Type Applicant	Status	District Location	Parcel ID
2002002493 2022-026	08/01/2022 08/01/2022	Building Permit Alexander, Robert C Jr.	Approved	Lake Front 2857 N Shore	25.1-12.21
2002002494 2022-027	08/04/2022 08/04/2022	Building Permit Looman, Daniel, James & Sheila	Approved	Lake Front 2134 S Shore	55.5-2-20.1
2002002496 2022-028	08/04/2022 08/04/2022	Building Permit Town of Day	Approved	Lake Front N Shore	41.1-46
2002002497 BP2358	08/08/2022 08/08/2022	Certificate of Occupancy Levsha, Peter	Approved	RLD Yates Hill	31.1-1-44
2002002498 2022-003	08/08/2022 08/08/2022	Certificate of Occupancy King, Barbara	Closed	Lake Front 2521 N Shore	32.1-1-6
2002002499 BP2363	08/29/2022 08/29/2022	Certificate of Occupancy Kemper, Robert	Closed	RMD 2625 S Shore	42.8-1-2.1
2002002500 2022-024	08/29/2022 08/29/2022	Certificate of Occupancy Mitchell, James E	Closed	Lake Front 3346 S Shore	44.5-1-1
2002002501 2022-023	08/29/2022 08/29/2022	Certificate of Occupancy Russo, John B	Closed	Unknown 15 High Point Rd. W.	33.1-1-47
2002002502 2022-022	08/29/2022 08/29/2022	Certificate of Occupancy Goodhue, Roger	Closed	RMD 2800 S Shore	43.-12
2002002503 2022-021	08/29/2022 08/29/2022	Certificate of Occupancy Fitzgerald, John J	Closed	RMD S Shore	42.8-2-60
2002002504 2022-020	08/29/2022 08/29/2022	Certificate of Occupancy Fenick, Evelyn	Closed	Lake Front 1132 Kathan	33.1-1-25
2002002505 2022-017	08/29/2022 08/29/2022	Certificate of Occupancy Lindsay, James & Rose	Closed	RMD 30 Longview Terrace	42.8-2-44
2002002506 2022-009	08/29/2022 08/29/2022	Certificate of Occupancy John Totzeck & Danielle Whelly	Closed	RMD 26 Pine (priv) Pl	42.1-2-1-91
2002002507 2022-012	08/29/2022 08/29/2022	Certificate of Occupancy Covey, David	Closed	Lake Front N Shore	41.1-6-1-15

**End Of Report**

## MONTHLY PERMIT SUMMARY

Permit Type	All		8/1/2022 through 8/31/2022	
	# Permits	Fees	# Permits	Fees
Building Permit	3	\$215.00	3	\$15.00
Certificate of Occupancy	11	\$0.00	11	\$0.00
Subdivision	0	\$0.00	0	\$0.00
Zoning Permit	0	\$0.00	0	\$0.00
Violation	0	\$0.00	0	\$0.00
Sign Permit	0	\$0.00	0	\$0.00
Septic System Construction	0	\$0.00	0	\$0.00
Demolition Permit	0	\$0.00	0	\$0.00
Variance	0	\$0.00	0	\$0.00
Well Permit	0	\$0.00	0	\$0.00
Dock Permit	0	\$0.00	0	\$0.00
Mobile Home Permit	0	\$0.00	0	\$0.00
Certificate Of Max Occupancy	0	\$0.00	0	\$0.00
Code Enforcement Complaint	0	\$0.00	0	\$0.00
Inspection	0	\$0.00	0	\$0.00
Consultation	0	\$0.00	0	\$0.00
<b>Totals:</b>	<b>14</b>	<b>\$215.00</b>	<b>14</b>	<b>\$15.00</b>



# Permit Detail By Application Type

8/1/2022 through 8/31/2022

## Permit Type: Building Permit

Standard

Application # Permit #	Issue Date	Reference #	Owner Name Location	Notes	Amount	Fees
2002002493 2022-026	08/01/2022	25.-1-12.21	Alexander, Robert C Jr. 2857 N Shore	Addition of garage to existing Single Family Home 1000sf	\$0.00	\$160.00
2002002494 2022-027	08/04/2022	55.5-2-20.1	Robble, Sheila A 2134 S Shore	8' X 28' Addition and new septic system	\$0.00	\$55.00
2002002496 2022-028	08/04/2022	41.-1-46	County Of Saratoga N Shore		\$0.00	\$0.00

Sub-Type Totals: \$0.00 \$215.00

Permit Totals: \$0.00 \$215.00

## Permit Type: Certificate of Occupancy

Application # Permit #	Issue Date	Reference #	Owner Name Location	Notes	Amount	Fees
2002002498 2022-003	08/08/2022	32.16-1-6	King, Barbara 2521 N Shore	Grant work for roof and repairs, new outside stairs and electrical work completed.	\$0.00	\$0.00
2002002497 BP2358	08/08/2022	31.11-1-44	Levsha, Peter Yates Hill	Manufactured Home	\$0.00	\$0.00
2002002499 BP2363	08/29/2022	42.8-4-2.1	Kemper, Robert 2625 S Shore		\$0.00	\$0.00

# Permit Detail By Application Type

8/1/2022 through 8/31/2022

2002002500 2022-024	08/29/2022	44.5-1-1	Mitchell, James E 3346 S Shore	\$0.00	\$0.00
2002002501 2022-023	08/29/2022	33.18-1-47	Russo, John B 15 High Point Rd. W.	\$0.00	\$0.00
2002002502 2022-022	08/29/2022	43.-1-12	Goodhue, Roger 2800 S Shore	\$0.00	\$0.00
2002002503 2022-021	08/29/2022	42.8-2-60	Fitzgerald, John J S Shore	\$0.00	\$0.00
2002002504 2022-020	08/29/2022	33.11-1-25	Fenick, Evelyn 1132 Kathan	\$0.00	\$0.00
2002002505 2022-017	08/29/2022	42.8-2-44	Lindsay, James & Rose 30 Longview Terrace	\$0.00	\$0.00
2002002506 2022-009	08/29/2022	42.12-1-91	John Totzeck & Danielle Whelly 26 Pine (priv) Pl	\$0.00	\$0.00
2002002507 2022-012	08/29/2022	41.16-1-15	Covey, David N Shore	\$0.00	\$0.00
Sub-Type Totals:				\$0.00	\$0.00
Permit Totals:				\$0.00	\$0.00



Account#	Account Description	Fee Description	Qty	Local Share
A1255	Vital Records Certification	Certification	3	30.00
<b>Sub-Total:</b>				<b>\$30.00</b>
A2130	Recycling	Tv and monitor	7	70.00
	Recycling Permits	Recycling Permit	20	200.00
<b>Sub-Total:</b>				<b>\$270.00</b>
A2190	Burial Plot Sales	Burial Plot Sales	2	500.00
<b>Sub-Total:</b>				<b>\$500.00</b>
A2544	Dog Licensing	Female, Spayed	6	24.00
<b>Sub-Total:</b>				<b>\$24.00</b>
<b>Total Local Shares Remitted:</b>				<b>\$824.00</b>
Amount paid to: NYS Ag. & Markets for spay/neuter program				6.00
<b>Total State, County &amp; Local Revenues:</b>		<b>\$830.00</b>	<b>Total Non-Local Revenues:</b>	
			<b>\$6.00</b>	

To the Supervisor:  
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Carol Vaillancourt, Town Clerk, Town of Day, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

*Carol Vaillancourt* 09-08-22

Town Clerk

Date

# Day Town Justice Monthly Report

Judge: HON. K.O. JOHNSON

Date: 09-07-22

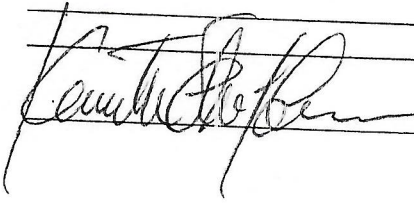
Arraignments Completed 7

<u>V&amp;T</u>	Cases Heard: <u>4</u>	Cases Completed:	Cases continued. <u>4</u>
Nav.	_____	_____	_____
Ecl.	_____	_____	_____
Criminal	<u>9</u>	_____	<u>9</u>
Civil	_____	_____	_____
Town Ord.	_____	_____	_____

Fines or Civil Fees Collected \$ 25.00  
 Surcharges \$ \_\_\_\_\_  
 Motor Veh. \$ \_\_\_\_\_  
 Nav. \$ \_\_\_\_\_  
 Ecl. \$ \_\_\_\_\_  
 Criminal \$ \_\_\_\_\_  
 Civil \$ \_\_\_\_\_  
 Town Ord. \$ \_\_\_\_\_

Weddings Officiated: \_\_\_\_\_

Notes: 08-03-22 13 CASES, 4 ADJOURNED, 9 NO SHOW ADJOURNED  
08-10-22 NO ACTIVITY  
08-17-22 NO ACTIVITY  
08-24-22 NO COURT  
08-31-22 NO COURT

 Town Justice



Date: 9/9/2022

To: Day Town Board

From: Peter L. Dziedzic, Assessor

RE: Monthly Activity Report for the period of 8/1/2022 to 8/31/2022.

The State of NY has changed the law for the 467 senior citizens exemption by increasing the income limit to \$50,000 for a 50% off the Town Tax by a local law. Even though the Town has no tax at this time I suggest that the Board approve this exemption increase should the town have a tax in the future.

The review of new and incomplete building permits has continued for the 2023 assessment roll. I continue to find many improvements to camps/homes which do not have building permits, they are reported to Terry for his review. I also do an increase as the improvement requires. This year's building permits are up to date and have been entered on to the RPS V4 system as I receive them. I continue to travel the town roads on a regular basis to review completed Building Permits and taking pictures of completed projects.

Everything else is progressing in the normal manner with the annual assessment process.

Again please pass the word along that any new year round residents who may be eligible for the star exemption need to call 518-457-2036 and not the Assessor's office to be enrolled. They may also apply on line at <http://www.tax.ny.gov/pit/property/exemption/seniorexempt.htm>. All other exemptions are processed through the Assessor's office.

## Senior citizens exemption

Sch

Local governments and school districts in New York State can opt to grant a reduction on the amount of property taxes paid by qualifying senior citizens. This is accomplished by reducing the taxable assessment of the senior's home by as much as 50%.

To qualify, seniors generally must be 65 years of age or older and meet certain income limitations and other requirements. For the 50% exemption, the law allows each county, city, town, village, or school district to set the maximum income limit at any figure between \$3,000 and \$50,000.

In addition, there are three sliding-scale options that municipalities may adopt to provide a benefit to seniors with incomes greater than the local maximum. Under these options, qualifying seniors may receive the exemption if their income is below:

- \$55,700 for a 20% exemption,
- \$57,500 for a 10% exemption, or
- \$58,400 for a 5% exemption.

Check with your local assessor for the income limits in your community.

## Application forms and instructions

To apply or reapply for the senior citizens exemption, file the applicable form with your assessor:

- **for first-time applicants:** Form RP-467, Application for Partial Tax Exemption for Real Property of Senior Citizens, or
- **for renewal applicants:** Form RP-467-Rnw, Renewal Application for Partial Tax Exemption for Real Property of Senior Citizens.

See RP-467-I, Instructions for Form RP-467 Application for Partial Tax Exemption for Real Property of Senior Citizens.

## Application deadline

In most communities, the deadline for submitting exemption applications is March 1. However, the dates vary in some cities and counties. Please confirm the date with your assessor. You can find contact information for your assessor in Municipal Profiles.

Some municipalities permit late filing in certain hardship situations or for exemption renewals. Contact your assessor to see if your municipality offers these provisions.

When qualifying seniors buy property after the deadline, then the senior can apply up to 30 days after the purchase. The assessor then has 30 days to decide whether the senior would have qualified for the exemption if the senior owned the property as of the deadline.



When the property is owned by one or more persons, and one or more of the owners qualify for this exemption while others qualify for the Exemption for persons with disabilities, the owners have the option of choosing the more beneficial exemption.

## Eligibility requirements

### Ownership eligibility

You must own the property for at least 12 consecutive months prior to the date of filing for the senior citizens exemption, unless you received the exemption for your previous residence.

In computing the 12-month period, the period of ownership is not interrupted by the following:

- a transfer of title to one spouse from the other
- a transfer of title to a surviving spouse from a deceased spouse either by will or operation of law
- a transfer of title to the former owner(s), provided the reacquisition occurs within nine months after the initial transfer and the property was receiving the senior citizens exemption as of such date
- a transfer of title solely to a person(s) who maintained the property as a primary residence at the time of death of the former owner(s), provided the transfer occurs within nine months after the death of the former owner(s) and the property was receiving the senior citizens exemption as of such date.

The period of ownership of a prior residence may be considered where:

- the property was sold by condemnation or other involuntary proceeding (except a tax sale) and another property has been acquired to replace the taken property;
- the prior residence has been sold and a replacement purchase made within one year if both residences are within the State.

You can prove ownership by submitting to the assessor a certified copy of the deed, mortgage, or other instrument by which you became owner of the property.

**Cooperative apartments:** municipalities are authorized to grant the exemption to seniors who own shares in residential cooperatives. If granted, you would receive adjustments to your monthly maintenance fees to reflect the benefit of that exemption.

**Life estates or trusts:** the life tenant is entitled to possession and use of the property for the duration of his or her life and is deemed the owner for all purposes, including taxation. The exemption also may be allowed if the property is in trust and all the trustees or all the beneficiaries qualify.

**Manufactured homes:** Manufactured homes on leased land can qualify for the senior citizens exemption. If home is located in a manufactured home park, you are entitled to a reduction in rent for the amount of the taxes paid.

### Income eligibility



You **cannot** receive the senior citizens exemption if the income of the owner, or the combined income of all the owners, exceeds the maximum income limit set by the locality.

If you are married, the income of your spouse must be included in the total unless your spouse is absent from the residence due to a legal separation or abandonment. The income of a non-resident former spouse, who retains an ownership interest after the divorce, is not included. If the "sliding-scale" option is in effect, you must meet that income limitation; contact the assessor to determine what the income limits are.

Beginning with 2022 assessment rolls, the law requires that seniors applying for or renewing the senior citizens exemption (467) provide their income information for a specific year. The year of the income is based on the taxable status date of the municipality:

## 2022 senior citizens exemption income eligibility

Taxable status date	Income tax year for eligibility in 2022
Before April 15	2020
April 15 or later	2021

If you are not sure of the taxable status date for your municipality, use our [Municipal Profiles application](#):

1. Browse to or search for your city or town.
2. Select Assessment Roll Dates in the left menu.

## Proof of income

If a Federal or New York State income tax return was filed for any of the owners of the property or their spouses for the preceding year, copies of such return should be submitted with their application. You may also be required to submit statements of payments made by the Social Security Administration, bank statements, rent receipts or other documents to substantiate your statement of income.

Income includes:

- all Social Security payments, salary and wages (including bonuses)
- interest (including nontaxable interest on state or local bonds)
- total dividends, net earning from farming, rentals, business or profession (including amounts claimed as depreciation for income tax purposes—see [ORPTS Opinion of Counsel 5-30](#))
- income from estates or trusts
- gains from sales or exchanges
- the total amount received from governmental or private retirement or pension plans
- annuity payments (excluding amounts representing a return of capital)
- alimony

- unemployment insurance payments
- disability payments
- workers compensation
- Individual Retirement Account (IRA) contributions
- earnings on IRAs

Income does not include:

- Supplemental Security Income
- welfare payments
- gifts
- inheritances
- payments received as participants in the federal Foster Grandparent Program
- Returns of capital
- reparation payments received by Holocaust survivors
- distributions from IRAs

For more information on IRAs and the senior citizens exemption, see our [Opinion of Counsel](#).

Municipalities have the option to permit seniors to subtract from their incomes all medical and prescription drug expenses that are not reimbursed or paid by insurance, as well as veterans' disability payments.

If an owner is an inpatient in a residential health care facility, the owner's other income is not considered income in determining exemption eligibility if it does not exceed the amount paid by such owner, spouse or co-owner for care at the facility. Proof from the facility of the amount paid for an owner's care must be submitted with the application.

### **Proceeds of a reverse mortgage**

Reverse mortgage proceeds should not be considered income for purposes of this exemption. However, when such proceeds are invested, any interest or dividends from such investment should be considered as income. Also, monies used to repay a reverse mortgage can't be deducted from income.

### **Age eligibility**

Each of the owners of the property must be 65 years of age or over, unless the owners are:

- husband and wife, **or**
- siblings (having at least one common parent) **and**
- one of the owners is at least 65.

Age generally is determined as of the appropriate taxable status date (March 1 in most communities, but confirm the date with your assessor).



Some municipalities allow the exemption where an otherwise eligible owner becomes 65 years of age after taxable status date but on or before December 31. Check with your assessor to determine if this option is in effect.

The first time you apply for the exemption, you must give satisfactory proof of your age.

## Residency eligibility

The property must be the "legal residence" of, and must be occupied by, all of the owners of the property unless:

- a non-resident owner, who is the spouse or former spouse of the resident owner, is absent from the residence due to divorce, legal separation, or abandonment, or
- an owner is absent from the property while receiving health-related services as an in-patient of a residential health care facility
  - during this period, no one other than the spouse or co-owner of the absent co-owner occupies the property (a residential health care facility is a nursing home or other facility that provides lodging, board and physical care including, but not limited to, the recording of health information, dietary supervision and supervised hygienic services).

The property must be used exclusively for residential purposes. However, if a portion of the property is used for other than residential purposes, the exemption will apply only to the portion used exclusively for residential purposes.

## School-age children

Senior citizens are generally not eligible for the senior citizens exemption if they have children living in their home and attending public school. If the child attends a private or parochial school, the senior can still receive the exemption.

School districts can opt to offer the exemption to seniors even if the children in their home are attending public school. However, the school district must require satisfactory proof that the child was not brought in to the residence primarily for the purpose of attending a particular school within the district.

## If you receive the senior citizens exemption, you are still eligible to receive STAR and other property tax exemptions

- If you received a Basic STAR exemption on this property in the 2015-16 school year, you may be eligible for the Enhanced STAR exemption. For application instructions see [Enhanced STAR Income Verification Program \(IVP\)](#)
- If you did **not** receive a STAR exemption on this property in the 2015-16 school year, you may be eligible for the Enhanced STAR credit, which is provided in the form of a check from the NYS Tax Department. For more information, please see [Register for the STAR credit](#).

When you register for the STAR credit we will automatically review your application to determine whether you are eligible for the Basic or Enhanced STAR benefit amount. You do **not** need to register separately to receive



the Enhanced benefit if you've already registered to receive the Basic benefit.

Page last reviewed or updated: August 19, 2022

8/11/22

# CEMETERY REPORT

## COMPARISON OF LOCAL CEMETERY RATES FOR GRAVESITES

HADLEY 696-5138 CARL LAWRENCE  
\$700.- / PLOT 1 FULL INTERMENT  
OR 4 CREMATIONS. DOES NOT  
INCLUDE COST OF DIGGING GRAVE

LUZÉRNE LEVI BORDEAU  
\$400.- / PLOT 1 FULL INTERMENT  
OR 2 CREMATIONS. DOES  
NOT INCLUDE DIGGING GRAVE

CORINTH LEVI BORDEAU  
\$400.- / PLOT 1 FULL INTERMENT  
DOES NOT INCLUDE DIGGING GRAVE

EDINBURG DENISE FERGESON  
\$500.- / 5 PLOTS RESIDENT  
\$1500.- / 5 PLOTS NON-RESIDENT  
DOES NOT INCLUDE GRAVE OPENING

DAY \$250.- / 4 PLOTS OR 8 CREMATIONS  
DOES NOT INCLUDE GRAVE OPENING

## RECOMMENDATIONS

ALTER AMENDMENT #3 (6/10/2018)  
TO REFLECT \$250.- / PLOT FOR ONE  
FULL INTERMENT OR 2 CREMATIONS

ALTER #4 TO "SITE CONSISTS OF 4'x10'  
ROOM FOR 1 INTERMENT OR 2  
CREMATIONS. COST FOR A CREMATION  
SITE SHOULD BE ALTERED TO \$50.-"

THESE ALTERATIONS ONLY REFLECT DAY MEADOWS CEMETERY. WE CURRENTLY HAVE 1<sup>1</sup>/<sub>2</sub> - 2 GENERATIONS OF PLOTS REMAINING. ALLOWING THE TOWN TO SELL ~~INDIVIDUAL~~ INDIVIDUAL LOTS WOULD EXTEND LONGEVITY OF CEMETERY AS NOT EVERY PLOT PURCHASER REQUIRES 4 PLOTS PER PURCHASE.

DAY MEADOWS CURRENTLY OCCUPIES ± 1 ACRE OF TOWN OWNED ± 39 ACRES.

BY DOING THIS IT WOULD KEEP THE TOWN FROM EXPANDING THE CEMETERY AT SUBSTANTIAL COST. (LAND CLEARING, STUMP REMOVAL, NEW FILL, FENCING, SURVEYING, ETC)

NOTE: PER NYS PUBLIC HEALTH LAW - SECTION 4145, THE TOWN AND CEMETERY BOARD ARE IN FULL COMPLIANCE IN CASE OF AN AUDIT

(8/23/22): 468 plots  
120 occupied or sold  
(25% <sup>approx</sup> capacity)



## RULES AND REGULATIONS GOVERNING TOWN OF DAY CEMETERIES

- 1. Ownership and Operation.** The Town of Day cemeteries will be owned and operated by the Town of Day. All affairs and business of the Town of Day Cemeteries shall be managed and governed by the Town of Day Town Board. All lots shall be used in accordance with the laws of the State of New York, and shall not be used for any other purpose than as a burial place for deceased human beings.
- 2. Cemetery Board.** The Town Board may appoint a Cemetery Board of not less than three members to oversee administrative record keeping and to interact with funeral directors. Each member of the Cemetery Board shall be trained in all aspects of record keeping. Compensation for members of the Cemetery Board may be fixed from time to time by the Town Board. Members of the Cemetery Board serve at the pleasure of the Town Board and not for any term. The Cemetery Board will furnish any interested funeral directors with a copy of cemetery map (for Day Meadows Cemetery only) and update such copy annually.
- 3. Maintenance.** The Town of Day cemeteries will be maintained by the Town of Day, at the Town's expense, including mowing of grass, maintenance of roadways, fences, etc.
- 4. Purchase of Certificates For Lots.** Certificates for Burial Lots and Certificates for Cremation Remains Lots shall be available for purchase. The purchaser may be an individual or a family. It is recommended that, when a Certificate is purchased, the owner provide a family tree to the Cemetery Board, to assist in making determinations as to who may be entitled to burial in the lot if the owner dies and is not buried there. No person, individually or as representative of a family, may purchase certificates for more than eight lots, unless such purchase is approved by the Town Board. The purchaser of a certificate shall not be the owner of the land but shall be the owner of the right to bury a person, or cremation remains, on the lot designated in the certificate. The price for purchase of certificates shall be set from time to time by the Town Board. The initial price shall be \$250.00 per lot for burial sites. A site consists of 8'x20', room for four (4) interments. Cost for a cremation site is \$20.00 per lot. Certificates for lots shall be issued promptly after the lot is purchased and the price paid in full. No person shall take possession of such lot or dig a grave or have any interment until a certificate is issued.
- 5. Transfer of Certificates.** No certificate owner may transfer his or her certificate without permission of the Cemetery Board. A transfer fee of \$15.00 must be paid before a Transfer of Ownership Certificate is issued and before a person other than the original owner is buried in a lot. No person may charge a transferee any price in excess of the original purchase price.
- 6. Grave Liners.** Concrete grave liners (or equivalent) will be required for all interments including cremation remains.



**7. Vases, Decorations, Shrubs, and Trees.** Glass vases and the planting of shrubs or trees are prohibited. The Town may remove any decoration which has deteriorated due to exposure to the weather, or is otherwise unsightly. The Town shall not be responsible for flowers which may be cut during lawn mowing.

**8. Mausoleums.** No mausoleums shall be permitted.

**9. Monuments, Stones and Markers.** One monument may be placed on each lot, which shall be no greater than 36 inches in height. Additional monuments on a lot shall not exceed 12 inches in height. No monuments shall be placed within six inches of the side lines of any lot, except that a monument which pertains to several lots (such as a monument commemorating a husband and wife or other family group) may straddle lot lines so long as the six inch setback is observed at the side of line of the group of lots covered by the monument. The term "monument," as used in these rules and regulations, includes head stones, foot stones, or any other marker placed on a lot.

**10. Lot Corner Markers.** In Day Meadows Cemetery, the Town Board shall cause survey stakes to be placed at the corners of all lots. Any replacement of corner stakes with cement corner markers shall be subject to Cemetery Board approval, and shall be at the expense of the certificate owner.

**11. Burial to be Seasonal.** Graves will not be opened between December 1 and April 1 of each year unless an exception is authorized by the Town Board or the Cemetery Board.

**12. Burial Permits.** No interment shall be permitted until approved by the Cemetery Board or the Town Board.

**13. Amendments.** These Rules and Regulations may be changed from time to time by resolution of the Town Board.

**Amendment #1** - as per Resolution #2003-06 dated February 10, 2003

**Fee for Cemetery Plots** will be raised from \$50.00 to \$100.00 each effective May 1<sup>st</sup>, 2003. (revised to \$250.00 on June 10, 2018, see amendment #3).

**Amendment #2** - as per Resolution #2003-17 dated July 14, 2003

**Qualifications for Grave Diggers**

- \$ Million Liability Insurance naming the Town of Day as Beneficiary
- Sign an application for the Cemetery Committee
- Provide necessary equipment, timber, support, and temporary cover
- Provide recovery of grave to grade and replace sod.
- Approval can be revoked for cause by Cemetery Committee

**Amendment #3** - dated June 10, 2018

**Fee for Cemetery Plots** will be raised from \$100.00 to \$250.00 each effective June 10, 2018.

**INTERMUNICIPAL AGREEMENT**  
**For Shelter Services Rendered January 1, 2023 – December 31, 2023**

**COUNTY OF SARATOGA**, a municipal corporation duly organized under the laws of the State of New York with offices at 40 McMaster Street, Ballston Spa, New York 12020, (COUNTY)

-and-

**TOWN OF DAY**, a municipal corporation duly organized under the laws of the State of New York with a principal office at 1650 North Shore Road, Hadley, New York 12835 (TOWN),

**WITNESSETH:**

WHEREAS, the COUNTY owns and operates the Saratoga County Animal Shelter (hereinafter "Shelter") located at 6010 County Farm Road, Ballston Spa, New York 12020; and

WHEREAS, COUNTY'S Shelter provides certain services to contracting municipalities relative to the care and impoundment of animals delivered to the Shelter by municipal animal or dog control officers within Saratoga County; and

WHEREAS, COUNTY'S Shelter also provides other services to contracting municipalities such as cremation services; and

WHEREAS, TOWN desires to enter into an agreement with COUNTY for the provision of shelter and other services offered by COUNTY'S Shelter;

NOW, THEREFORE, for and in consideration of the mutual covenants contained in this Agreement, COUNTY and TOWN agree as follows:

1. The COUNTY will maintain and operate a shelter for the care and impoundment of seized and stray dogs in accordance with Article 7 of the Agriculture and Markets Law and its applicable rules and regulations. The COUNTY'S Shelter will also provide for the care and impoundment of seized cats delivered to the Shelter by TOWN.
2. The COUNTY Shelter shall be staffed by COUNTY employees and will be open Monday through Saturdays (excluding holidays) from 10 A.M. to 4 P.M. The COUNTY shall provide the TOWN with a key to access the Animal Control area of the Shelter at all times.
3. The COUNTY is responsible for the maintenance of the Shelter's records including the disposition of each animal delivered to the Shelter. The COUNTY shall provide the TOWN with a monthly Animal Control Officer/Dog Control Officer report detailing each stray and seized dog delivered to the Shelter from within the municipal boundaries of the TOWN. The COUNTY shall also provide the TOWN with a monthly report of all cats delivered to the Shelter by TOWN'S Animal or Dog Control Officer. The TOWN shall have forty-five (45) days from the receipt of each monthly report submitted by COUNTY to dispute any entry in the report by notifying the Shelter's Supervisor; in writing, of any disputed entry or entries.



4. The COUNTY will accept trapped feral cats brought by the TOWN to the Shelter to be vaccinated and spayed/neutered, subject to TOWN's agreement to take back and recover the cat from the Shelter and release it back into the area in which it was found. If a feral cat is Leukemia or Aids positive, or has serious health issues, the Shelter will humanely euthanize the animal.

5. The COUNTY will not accept from the TOWN deceased wildlife/roadkill such as deer, fox, skunk, and opossum for cremation at the Shelter unless there is suspected concern of rabies, which must be supported by appropriate documentation of symptoms and behavior observed, and the prior approval of Saratoga County Public Health Services to test the deceased animal for rabies has been obtained.

6. The COUNTY'S Shelter staff will not respond to emergency or rabies-related incidents when the TOWN'S animal control person is unavailable.

7. For shelter services rendered to animals either delivered to the Shelter by TOWN or for which services TOWN is otherwise responsible for the payment of pursuant to state law or regulation, COUNTY shall charge, and TOWN agrees to pay, a fee of \$40.00 per dog, \$20.00 per cat and \$20.00 per puppy or kitten.

8. For the cremation of animals either delivered by the TOWN to the Shelter or for which the TOWN is otherwise responsible for the payment of the cremation of, COUNTY shall charge, and TOWN agrees to pay, a fee determined by the weight of the animal cremated in accordance with the following schedule:

0-25 lbs.	\$15.00
26-50 lbs.	\$20.00
51-75 lbs.	\$30.00
76-100 lbs.	\$35.00
over 100 lbs.	\$40.00

9. The COUNTY will collect and remit impoundment fees to the TOWN.

10. The TOWN will pay the COUNTY for all services rendered by the COUNTY pursuant to this agreement during the period from January 1, 2023 through December 31, 2023, as documented in the monthly reports submitted by the COUNTY to the TOWN. The COUNTY shall submit bills for services to the TOWN during the month of April 2024 for said services rendered in 2023, which sum shall be due and payable by TOWN on or before September 1, 2024.

[Signature Page to Follow]

IN WITNESS WHEREOF, the parties have hereunto signed this agreement on the day and year appearing opposite their respective signatures.

APPROVED AS TO  
FORM AND CONTENT:

COUNTY OF SARATOGA


By: \_\_\_\_\_  
County Attorney

By: \_\_\_\_\_  
Theodore T. Kusnierz, Jr., Chair  
Board of Supervisors  
Pursuant to Resolution: 257-2022

Date: \_\_\_\_\_

TOWN OF DAY

Date \_\_\_\_\_

  
Diana Edwards, Supervisor





# Town of Corinth, Town of Greenfield, Town of Day Ambulance Report

## TOC, TOG, AND TOD RESPECTIVE BOARDS

Total Service Call Volume: 1/1/2022 – 7/31/2022

1007 Calls for Service:

Town of Corinth:

- 492 Calls for Service

Town of Greenfield:

- 459 Calls for Service

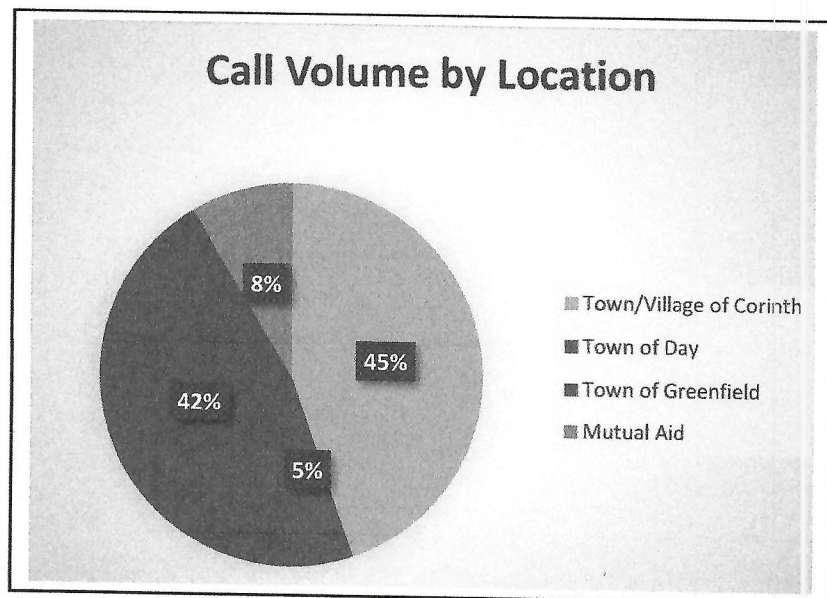
Town of Day:

- 56 Calls for Service

MAG, Other:

- 95 Calls for Service

**1007 Total Calls by Location**

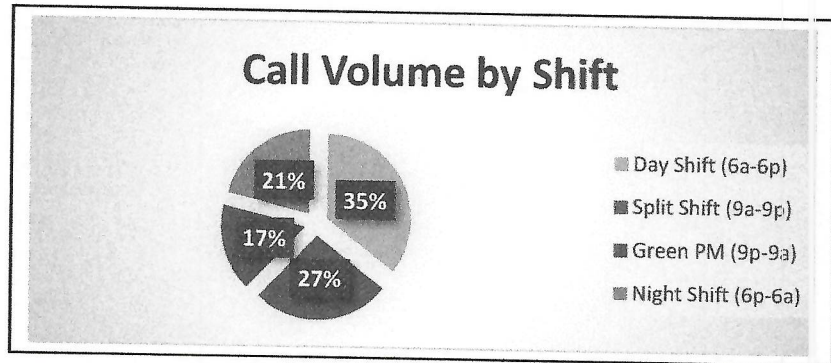


**\*\* Mutual Aid Received, 1/1/2022 – 7/31/22, tracked at 48 runs. Roughly 5% of total call volume we requested mutual aid while conversely 10% of total call volume is answering mutual aid requests.**

**\*\*\* The service has handled 95% of total call volume through 7/31/22**

Call Volume by Shift:

Day Shift (6a-6p): 332  
Split Shift (9a-9p): 250  
Green PM (9p-9a): 156  
Night Shift (6p-6a): 197



**\*\* 56% Call Volume between 6a-6a, 44% Call volume between 9a-9a\*\***

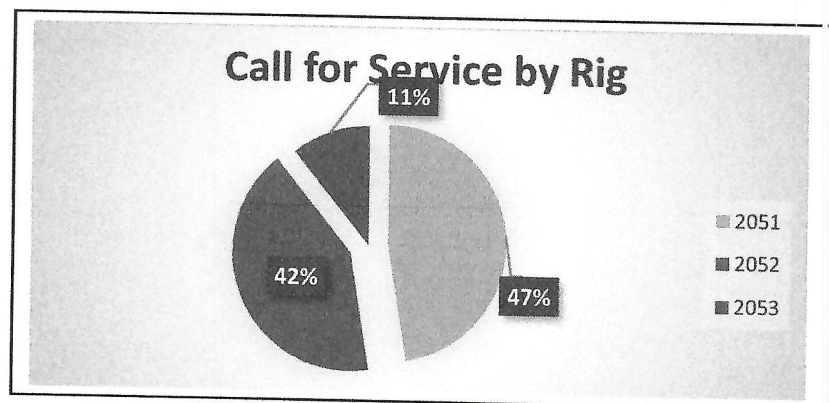
Call for Service Disposition by Receiving Hospital:

Saratoga Hospital: 554  
Glens Falls Hospital: 109  
Albany Area Hospitals: 18



Call for Service by Rig:

2051: 437  
2052: 386  
2053: 100







# Town of Corinth, Town of Greenfield, Town of Day Ambulance Report

## Building:

- Greenfield needs; Generator, Flag, AC, pest control? Corinth; new building

## Vehicles:

- 2051 – General preventative maintenance, new tires, warranty work
- 2052 – General preventative maintenance, + brakes & rotors, needs front-end alignment and new tires
- 2053 – General preventative maintenance
- 2081 – General preventative maintenance
- 2061 - Out at Vehicle Upfitters for upfitting...bare bones package

## Billing:

- MultiMed Report – 96% Signature Capture Rate/94% Ins. Info Rate obtained.

## Staffing/Schedule:

- Hired 3 Full time EMT's and 1 Full-time Medic. 14 new part-time hires from the announcement of expansion into Greenfield. This reflects a 35% increase in staff. Well above the local average.

## Medical Director:

- Dr. Girling in-station meetings...summer of

## Training:

- New QA/QI Program initiated; new in-person monthly in-person CME scheduled. Staff requested in-person training post pandemic...good chance to get everyone together.

## Administrative:

- Schedule, Staff, Chart Review, Building/Vehicle repair general upkeep...non-stop issues

## Discussion:

- 2022 budget...needs or requests?



# Town of Corinth, Town of Greenfield, Town of Day Ambulance Report

Notes:



## Day Supervisor

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**From:** dob.sm.localarpa <dob.sm.localarpa@budget.ny.gov>  
**Sent:** Monday, August 23, 2021 3:02 PM  
**To:** Day Supervisor  
**Subject:** Local ARPA Notification: Subsequent Distribution and Allocation



## Division of the Budget

**ANDREW M. CUOMO**  
Governor

**ROBERT F. MUJICA JR.**  
Director of the Budget

August 23, 2021

Preston Allen  
Supervisor  
Town of Day  
1650 North Shore Road  
Hadley, NY 12835

Thank you for submitting your request to receive funds from the ARPA Coronavirus Local Fiscal Recovery Fund on behalf of your local government.

The American Rescue Plan Act and United States Department of the Treasury guidelines provide that any "remaining funds" from any "non-responsive" municipalities should be distributed among the responsive municipalities in a "subsequent distribution." In New York State, very few municipalities were non-responsive.

As such, your municipality will receive an additional allocation of **\$350.73**. This brings your total allocation to **\$86,256.15**. By Summer 2022, this allocation will have been made in the following payment amounts, the first of which you may have already received:

- **First 50% of main allocation (Summer 2021): \$42,952.71**
- **First 50% of additional allocation (Summer 2021): \$175.37**
- **Second 50% of main allocation plus second 50% of additional allocation, combined (Summer 2022): \$43,128.07**

As with the initial payment, funds will be disbursed by the Office of the New York State Comptroller (OSC) electronically, using your municipality's existing banking information from the New York State Vendor File. You should have received instructions from OSC about how to confirm and provide any necessary updates/corrections of that information. If your municipality did not receive the