



TOWN OF DAY

COUNTY OF SARATOGA

1650 NORTH SHORE ROAD, HADLEY, NY 12835

PHONE: (518) 696-3789

FAX: (518) 696-5391

TOWN BOARD MEETING AGENDA – May 9 2022

Welcome

Roll Call

Pledge of Allegiance

Motion to approve the Town Board meeting minutes of April 11, 2022

Motion to approve abstracts: General Fund #194-203 \$10,948.99; Highway #189-193 \$1,228.39; Pre-Audit Trust & Agency #183, 187 \$2,074.55; pre-audit General Fund #177-180 \$2,792.71 and 182, 184, 186, 188 \$3,677.64; Pre-Audit Highway Fund #176, 181, 815: \$8,917.93

Bank reconciliations for General, Highway, Payroll, A/P, and Town Clerk/Tax Collector

Motion to approve April 2022 reports from Assessor, Building Inspector/CEO, Town Clerk, Town Justice, and Town Supervisor, and quarterly report from Dog Control.

REPORTS OF COMMITTEES:

HRBR Regulating District, Dave Cox

Highway Superintendent

Town Committees (Community and Veterans)

CORRESPONDENCE:

NYS Department of Environmental Conservation letter dated 5/2/22

OLD BUSINESS:

- 1.. Part Time Clerk for Town Assessor
- 2.. Dog Park
3. APRA update
4. Highway employee uniforms
5. Day In The Park

NEW BUSINESS:

1. Town of Day Signage
2. Garbage/dumping Issue
3. Town Emergency Management Coordinator (status on volunteer)
4. Day Museum
5. Buildings & Grounds

OTHER BUSINESS

RESOLUTIONS:

#42 Authorizing transfer of funds in amount of \$950.00 from General Fund/ARPA to **Day Community Playground A7180.2** to cover the costs of re-striping the basketball/pickleball court.

#43 Authorizing transfer of funds in amount of \$3,250.00 from General Fund/ARPA to **Employee Benefits/Safety Apparel A9089.8** to cover the costs of uniform service for Highway and Buildings & Grounds employees, and extra work boot allowance as noted in Resolution #2022-25, February 14, 2022.

#44 Resolution to update the Town of Day Employee Manual to reflect the exact language used by New York State (NYS) with regard to the wait period for healthcare benefits. NYS notes it as 90 days, Town of Day Employee Manual notes it as 3 months, Revise our town manual to 90 days.

PUBLIC INPUT

NOTE:. Please check www.townofday.com for final agenda and updates. Each speaker shall state name and address prior to addressing the Board and shall be granted the floor for a single time frame of up to five minutes. The Board asks that members of the public respect the opportunity of the speaker at the podium to be heard, and asks that the public refrain from conducting side meetings within the meeting room. In an effort to ensure that the widest number of community viewpoints are heard, the Board asks members of groups or the public to withhold comment, if their viewpoints have already been presented. The Board thanks everyone in attendance for their understanding and also for their desire to actively participate in the Town decision making process.

VOTE ON RESOLUTIONS: 42, 43, 44

MOTION to adopt all resolutions

MOTION to Adjourn



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Supervisors Report

April 2022

Day in the Park: Contacted numerous food trucks to see if any are available to come to Day in The Park on August 6. Secured Fireworks exhibition, tents, two bands and 3 food trucks.

American Rescue Plan Act (ARPA). Submitted compliance reports to the Treasury/SAM.gov. Submitted first quarter report to Treasury.Gov

Security system cameras for Town Hall. Notified vendor that they were awarded contract. Wires have been run and install to be finalized week of May 9.

Town Van has been sold through the auction house and insurance cancelled/refund obtained. Dump trailer purchased.

Playground: determined the work and items needed to bring the playground up to date and resolve any safety issues (trees, etc.). Dangerous trees have been cut and trimmed by Highway and Buildings & Grounds. Ordered items that were approved by the Town Board for the playground.

Ordered lumber for Buildings and Grounds crew to make repairs at Town Hall and the Day Museum.

Great Sacandaga Lake Advisory Council: I'm on a committee to facilitate the development of a new webpage for GSLAC. Work in progress. I reached out to GSL Safety Initiative.

Town of Day Wood "welcome" signs, moving forward on this project. Working with designer on logo and sharing this information with the Town Board.

Garbage issue. Went with Highway Superintendent and Day CEO to visit an area with illegal dumping that is significant. To be discussed further at our next Town Board meeting.

Prepared form for use of our community room at the Day Town Hall.

Citizen Issues: resolving issues that come to my attention by Town of Day residents.

FEMA: continuing working with our Highway & Deputy Hwy. Superintendent on the current FEMA Grant for culvert project on Sand Lake Road.

Town of Day Webpage and Facebook updates. I'm continuing with updates to our webpage and sharing information on our new Facebook page.

Saratoga County Board of Supervisors: Government Review; Public Works; Health & Human Services, and Human Resources and Insurance. Attended county Supervisor Board meetings and committee meetings.

Diana Edwards, Supervisor

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Geneology Search	Geneology Search	1	22.00
Sub-Total:				\$22.00
A2130	Recycling	Tv and monitor	2	20.00
	Recycling Permits	Recycling Permit	40	400.00
Sub-Total:				\$420.00
A2544	Dog Licensing	Female, Spayed	2	8.00
Sub-Total:				\$8.00
Total Local Shares Remitted:				\$450.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				2.00
Total State, County & Local Revenues:				\$452.00
Total Non-Local Revenues:				\$2.00

To the Supervisor:
 Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Carol Vaillancourt, Town Clerk, Town of Day, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Dr. Edwards
 Supervisor _____
 Date _____

Carol Vaillancourt 05-05-22
 Town Clerk _____
 Date _____

BUILDING PERMIT MONTHLY SUMMARY

Building Type	All			4/1/2022 through 4/30/2022		
	# Permits	Value	Fees	# Permits	Value	Fees
House	3	\$931,000	\$627.12	3	\$931,000	\$627.12
Garage	0	\$0	\$0.00	0	\$0	\$0.00
Shed	1	\$10,000	\$75.00	1	\$10,000	\$75.00
Barn	0	\$0	\$0.00	0	\$0	\$0.00
Other Accessory Structure	0	\$0	\$0.00	0	\$0	\$0.00
Sign	0	\$0	\$0.00	0	\$0	\$0.00
PRD	0	\$0	\$0.00	0	\$0	\$0.00
PUD	0	\$0	\$0.00	0	\$0	\$0.00
Commercial Building	0	\$0	\$0.00	0	\$0	\$0.00
Commercial Addition	0	\$0	\$0.00	0	\$0	\$0.00
Other	0	\$0	\$0.00	0	\$0	\$0.00
Converted	0	\$0	\$0.00	0	\$0	\$0.00
test	0	\$0	\$0.00	0	\$0	\$0.00
Totals:	4	\$941,000	\$702.12	4	\$941,000	\$702.12

TA

Permit Detail By Application Type

4/1/2022 through 4/30/2022



Permit Type: Building Permit

Standard

Application # Permit #	Issue Date	Reference #	Owner Name Location	Notes	Amount	Fees
2002002462 2022-007	04/05/2022	43-1-22	Kogler Scott/ Kung Nancy 1320 South Shore Rd	Single Family Home	\$750,000.00	\$365.92
2002002463 2022-008	04/14/2022	43-12-2-6	Holmes, Carol Lynne 3314 South Shore	20 x 20 two story addition. Total area of work 1,320sf	\$175,000.00	\$211.20
2002002465 2022-010	04/21/2022	42-8-1-64	Phillips, William E 2604 South Shore Rd	Replacement of deck	\$6,000.00	\$50.00
2002002467 2022-011	04/28/2022	42-11-1-41	Loudis, Joseph 25 Glen Ave	180sf Shed	\$10,000.00	\$75.00
Sub-Type Totals:					\$941,000.00	\$702.12
Permit Totals:					\$941,000.00	\$702.12

Permit Type: Certificate of Occupancy

Application # Permit #	Issue Date	Reference #	Owner Name Location	Notes	Amount	Fees
2002002466 BP1999	04/23/2022	33-6-1-32.112	Lewkowicz, Anthony J 2836 N Shore	Certificate of Compliance for 16' x 20' Addition	\$0.00	\$0.00
Sub-Type Totals:					\$0.00	\$0.00

Permit Detail By Application Type

4/1/2022 through 4/30/2022

Permit Totals: \$0.00 \$0.00

Permit Type: Septic System Construction

Application # Permit #	Issue Date	Reference #	Owner Name Location	Notes	Amount	Fees
2002002464 2022-009	04/14/2022	42.12-1-91	John Totzeck & Danielle Whelly E Center St Private	Replacement of septic tank	\$4,865.00	\$100.00
Sub-Type Totals:					\$4,865.00	\$100.00
Permit Totals:					\$4,865.00	\$100.00

Day Town Justice Monthly Report

Judge: HON. K. O. JOHNSON

Date: 05-04-22

Arraignments Completed 1

V&T	Cases Heard:	Cases Completed:	Cases continued.
Nav.	_____	_____	_____
Ecl.	_____	_____	_____
Criminal	<u>2</u>	<u>2</u>	_____
Civil	_____	_____	_____
Town Ord.	_____	_____	_____

Fines or Civil Fees Collected	\$ <u>100.⁰⁰</u>
Surcharges	\$ _____
Motor Veh.	\$ _____
Nav.	\$ _____
Ecl.	\$ _____
Criminal	\$ _____
Civil	\$ _____
Town Ord.	\$ _____

Weddings Officiated: Ø

Notes: 04-06-22 2 CASES COMPLETED
04-13-22 1 SUMMARY PROCEEDING
04-20-22 NO ACTIVITY
04-27-22 NO COURT

Kenneth Johnson Town Justice

Date: 5/1/2022

To: Day Town Board

From: Peter L. Dziedzic, Assessor

RE: Monthly Activity Report for the period of 4/1/2022 to 4/30/2022.

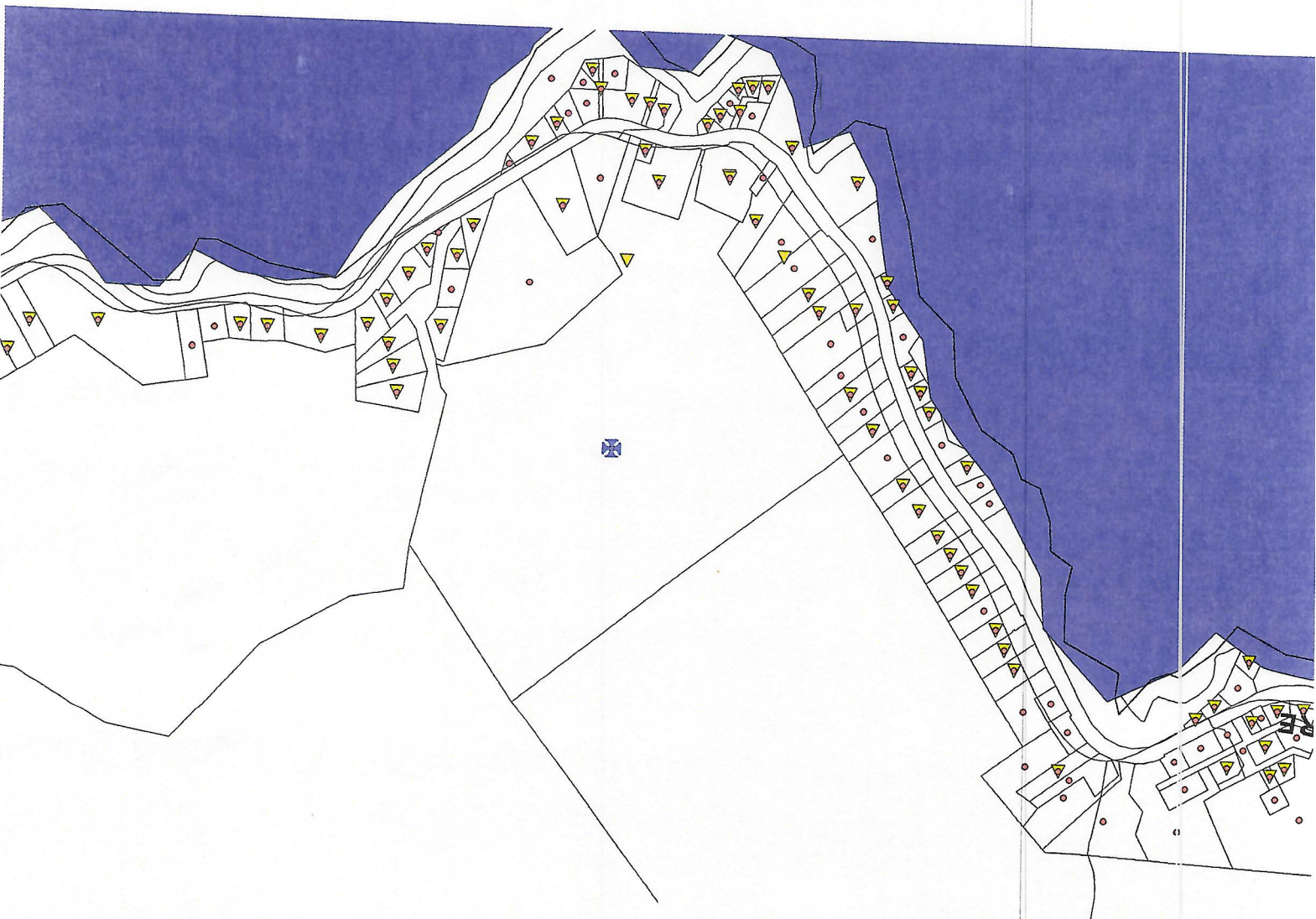
Assessment increase notices have been sent out for the 2022 Tentative Assessment Roll. Please refer any question that you may get from a property owner concerning a change in assessment to the Assessor Office for the process to file a complaint/resolve an assessment.

The review of new and incomplete building permits has started for the 2023 assessment roll. I continue to find many improvements to camps/homes which do not have building permits, they are reported to Terry for his review. I do an increase as the improvement requires. See attached example of a property that I recently found with improvements (Cabin 16'x20', Deck 8'x20', Shed 12'x10' and Garage 20'x36') on which it did not have a Building Permit for any of the improvements while being tax for only a vacant lot. This is one more reason why a complete data collection prior to revaluation should be done.

This years' building permits are up to date and have been entered on to the RPS V4 system. I continue travel the town roads on a regular bases to review completed Building Permits, taking pictures of completed projects.

Everything else is progressing in the normal manner with the annual assessment process.

Again please pass the word along that any new year round residents who may be eligible for the star exemption need to call 518-457-2036 and not the Assessor's office to be enrolled. They may also apply on line at <http://www.tax.ny/pit/property/exemption/seniorexempt'htm>. All other exemption are processed through the Assessor's office.









May 6, 2022

Hudson River Black River Regulating District
Committee Report by Dave Cox

At their April 12, 2022 meeting the board did approve funding the automation of the 2 piezometers. The Chief Financial Officer reported that all the district funding requests were approved in the passed state budget. This means that with the state paying property taxes for the district, in the 3-year district budget that begins on 7/1/2024 the 5 county assessments will be meaningfully reduced. Also, the board approved 6 temporary laborer positions for the Hudson River Area.

At their May 10 meeting staff will ask approval to fill positions for Operations Manager, Field Supervisor, and Senior Field Assistant for the Hudson River Area.

As of 5/6 the lake elevation was about 3 feet above target.

The next board meeting will be on 6/14 at 10 AM at the Sacandaga Field Office.

New York State Department of Environmental Conservation

Division of Environmental Permits

NYSDEC Region 5 Warrensburg Sub-Office

232 Golf Course Rd

Warrensburg, NY 12885

(518) 623-1281

May 02, 2022

David Weis
2947 N Shore Rd
Hadley, NY 12835

Re: DEC ID # 5-4128-00189/00001
Weis Property

Dear Applicant :

Please be advised that your application for a DEC permit(s) is complete and a technical review has commenced. Notice and the opportunity for public comment is required for this application. Enclosed is a Notice of Complete Application for your project. Please have the Notice published in the newspaper identified below once during the week of 05/09/2022 on any day Monday through Friday.

SARATOGIAN
79 Hurley Ave
Kingston, NY 12401

On the Notice of Complete Application, that information presented between the horizontal lines, on the enclosed page(s) should be published. Do not print this letter or the information contained below the second horizontal line. Please request the newspaper publisher to provide you with a Proof of Publication for the Notice. Upon receipt of the Proof of Publication promptly forward it to this office. You must provide the Proof of Publication before a final decision can be rendered on your application. You are responsible for paying the cost of publishing the Notice in the newspaper.

Notification of this complete application is also being provided by this Department in the NYSDEC Environmental Notice Bulletin.

This notification does not signify approval of your application for permit. Additional information may be requested from you at a future date, if deemed necessary to reach a decision on your application. Your project is classified major under the Uniform Procedures Act. Accordingly, a decision is due within 90 days of the date of this notice unless a public hearing is held, which may extend this time frame. If a public hearing is necessary, you will be notified.

If you have any questions please contact me at the above address or phone number above.

Sincerely,

Beth A. Magee

BETH A MAGEE

Division of Environmental Permits

Digitally signed by Beth A.
Magee
Date: 2022.05.02 11:07:55
-04'00'

THIS IS NOT A PERMIT

**New York State Department of Environmental Conservation
Notice of Complete Application**

Date: 05/02/2022

Applicant: David Weis

Facility: Weis Property
2947 N Shore Rd
Hadley, NY 12835

Application ID: 5-4128-00189/00001

Permits(s) Applied for: 1 - Article 15 Title 5 Docks, Platforms & Moorings

Project is located: in DAY in SARATOGA COUNTY

Project Description:

Expansion of an existing commercial docking facility by 15 additional slips for a total of 59 boat slips. The docks will be constructed on land and moved to the water for placement in the area of the existing docking facility.

Availability of Application Documents:

Filed application documents, and Department draft permits where applicable, are available for inspection during normal business hours at the address of the contact person. To ensure timely service at the time of inspection, it is recommended that an appointment be made with the contact person.

State Environmental Quality Review (SEQR) Determination

Project is not subject to SEQR because it is a Type II action.

SEQR Lead Agency None Designated

State Historic Preservation Act (SHPA) Determination

The proposed activity is not subject to review in accordance with SHPA. The application type is exempt and/or the project involves the continuation of an existing operational activity.

DEC Commissioner Policy 29, Environmental Justice and Permitting (CP-29)

It has been determined that the proposed action is not subject to CP-29.

Availability For Public Comment

Comments on this project must be submitted in writing to the Contact Person no later than 05/26/2022 or 15 days after the publication date of this notice, whichever is later.

Contact Person

BETH A MAGEE
NYSDEC
232 Golf Course Rd
Warrensburg, NY 12885
(518) 623-1282

Design Standards for Dog Parks

About the Design Standards

The standard for a public dog park will consist of a safe surface for play, fencing, a water source, runoff mitigation, and visual screening. Use signage and a community bulletin board are recommended.

These standards serve as basic guidelines to applicants regarding the design of a standard public dog park.

Dog Park Surface

- The preferred surface shall be decomposed granite.
- The granite can be of varying size but shall not be greater than one quarter-inch (.25 inches) in size.
- The granite will be laid across the entire dog park site to a depth of at least six (6) inches.
- The decomposed granite will be laid based on manufacturer specifications.
- All necessary drainage systems will be installed prior to installation of the granite.

Fencing

The purpose of fencing around the dog park is to protect both dogs and other park users.

- The standard fence shall be five (5) feet tall. The footings shall be buried to a depth of one foot and fence panels shall be buried to a depth of six (6) inches at all locations except at access points.
- The dog park will have two (2) access points. These gates and all entrances will be the same height as the fence surrounding them. One will provide public access to the dog park; this entrance will consist of a double gate. The first, or outer gate, will provide user access to a sixteen (16) square-foot area. This area will serve as a buffer between the dog park area and the rest of the park. Both gates to this entrance shall be lockable.
- The second dog park entrance shall be for maintenance purposes only and will be controlled by the municipality. This entrance will be approximately sixteen (16) feet wide in order to allow full access to the site by maintenance vehicles.

Water Source

Each park will be equipped with a standard hose-bib.

Runoff Mitigation and Visual Screening

Each standard dog park will include planting beds along the outside of the fence to help screen the dog park from other users and to reduce runoff from the dog park area.

Signage

Each dog park shall have permanent signs, stating the hours of operation, rules, and regulations for the dog park, and municipal contact information (dog control officer.)

Dog Waste

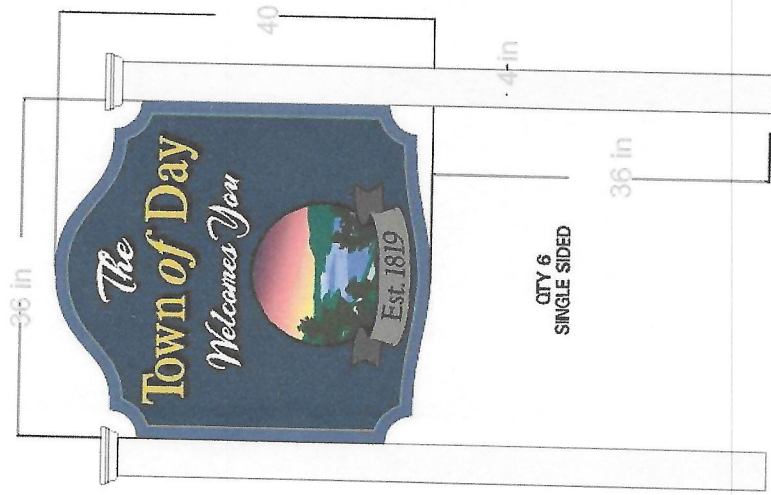
Establish a dog waste clean-up station and keep it well supplied.

Dog Park Ideas

- Design separate areas for large and small dogs (less than 20lbs, more than 20 lbs) – make sure that all areas are fenced in and that there is a separate area designated for dogs to be leashed and unleashed.
- Anticipate concerns (i.e.-noise, dog fights, dog bites) and opposition from the community.
- Consider ADA regulations/rules—make dog park handicap accessible.
- Provide covered garbage cans (for cleanup) and water fountains
- Enclose the dog park with a fence (high enough so that dogs cannot jump over it and positioned in the ground so that dogs cannot dig their way out).
- Have owners and guests sign liability waivers
- Set procedures and rules for the dog park. Make sure that these rules/procedures are clearly posted for all to see.
 - You can require pre-approval or a pass for dogs to visit the park upon proof of vaccination, etc.
 - Sample dog park rules:
 - Set hours of use
 - Set a limit (do not let the dog park overcrowd or there could be dangerous consequences)
 - Require all dogs to wear dog tags
 - Require dogs to be leashed when leaving/entering park
 - Owners must always accompany their dogs and watch them closely
 - No children under 16 unless accompanied by an adult
 - Other animals are prohibited (cats, rabbits, etc.)
 - Dogs that are sick with communicable diseases are not allowed to visit the park.
 - Prohibit female dogs in any stage of heat.
 - Alcoholic beverages are prohibited
 - Prohibit human/dog food (many dogs have dietary restrictions)
 - Owners must clean up after their pets—failure to do so can result in a fine
 - Issue tickets for non-compliance with the rules
 - Owners are required to produce proof of vaccination upon the request of a police officer or park official
 - State that owners are liable for damages/injuries caused by their dog

[Dog Parks and the Law](#) ← This is a good website that outlines potential legal issues that may arise out of a dog park.

Town of Day Signs - Golden Sky



842 Saratoga Road
Burnt Hills, NY 12027
(518) 395-9291
ALSigns.com



Client: Town of Day
Project: Exterior Signs
Location: Day, NY

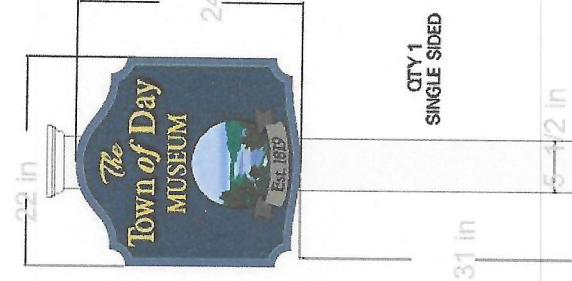
Customer Approval: _____
I and/or my Approval (if applicable)

Date: _____

File Name: E37710_logo.fs
Salesperson: Tom Wheeler
Designer: Liz Charon
Date: 5/6/2022

Original drawings and designs are the property of AL Signs Co. and may not be duplicated or reproduced in whole or in part without the written consent of AL Signs Co. Drawings shall be included in number and form information as indicated on the drawing.

Town of Day Signs - Blue Sky



AJ Sign Co.
 842 Saratoga Road
 Burd Hill, NY 12027
 (518) 399-9291
 AJSigns.com

Client: Town of Day
 Project: Exterior Signs
 Location: Day, NY
 Customer Approval:
 Landlord Approval / IF Dashed:

File Name: E37710 logo.fs
 Salesperson: Tom Wheeler
 Designer: Liz Charon
 Date: 5/6/2022

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