

**REGULAR MEETING – APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 01 OF 06**

A REGULAR MEETING of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on April 11, 2022.

The meeting was called to order by Supervisor Diana Edwards at 7:00pm with the following answering roll call: Councilman Curt Schreiner, Councilman Jeff Gray, Councilwoman Lorraine Newton, Councilman George Lembo and Highway Superintendent Lehman Allen, Jr., Attorney Matt Fuller and liaison to the Hudson River – Black River Regulating District Dave Cox.

The meeting was also attended by Assessor Peter Dziedzic and Code Enforcement Officer Terry Anthony.

Pledge of Allegiance.

Motion, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** the minutes from the March 14th Regular Meeting.
Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman Jeff Gray, Councilman George Lembo and Councilwoman Lorraine Newton.
Carried 5 – 0

Motion, made by Councilman Jeff Gray, seconded by Councilman Curt Schreiner, to **approve** the audited abstracts as follows:

#159-172	General Fund	\$13,651.41
#173-175	General Fund	2,033.38
#149-152	Highway Fund	4,235.08
#154-158	Highway Fund	8,390.75
#147-148	Trust & Agency	2,074.55
#138-146	Pre-audit General Fund	8,379.00
#153A	Pre-audit General Fund	7,810.30

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo, Councilman Jeff Gray and Councilwoman Lorraine Newton.

Carried 5 – 0

Motion, made by Councilman Curt Schreiner, seconded by Councilman Jeff Gray, to **approve** the March reports as follows: Town Justice, Town Clerk, CEO, Assessor and Supervisor.

Bank reconciliations for Genl., H/W, Payroll/A/P and Town Clerk/Tax Col.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman Jeff Gray, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 5 – 0

**REGULAR MEETING –APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 02 OF 06**

REPORTS OF COMMITTEES –

Liaison to the Hudson River – Black River Regulating District Dave Cox has submitted a complete report to the Board prior to the meeting. At their March 08th meeting they approved several new positions due to the reorganization of staff. The Regulating District Board approved bonding in the amount of eight million this year with ten and twenty-five million in future years. The approval of an extension of the consultant contract for 56 feet of head evaluation. The next meeting, which will be virtual, on April 12 at the Sacandaga Field office will have the staff recommend the hiring of 6 additional laborers. The piezometers at the dam require twice daily readings seven days a week. The staff recommends automating two additional piezometers at the dam which will bring the total to four automated of the existing nineteen. The next meeting of the Regulating District board will be May 08th at location not yet determined.

The lake level on the morning of April 10th was 768.4 feet and rising. The Hudson is coming down so the District may start releasing water.

Highway Superintendent Lehman Allen, Jr. reports that his crew has been stripping the Town trucks of plowing equipment. Thirty percent of the roads have been swept. Seasonal flags will be switched out by the end of the week. There is another round of grant money through mitigation. Doug Rose is working on that and wanted to make it clear that the Town would pay 25%. The project would be on Bell Brook Road. Would include his fees and we are responsible for just 25%. Jobs for us must be larger than the Yates Hill project to qualify for grant. Don't have to pay fee if we don't qualify. Councilman Jeff Gray would like to know how much the project will cost the Town. State will pay 75%. He would like to know #. Councilman Jeff Gray would like to get more information and then have a Special meeting to discuss issue.

CORRESPONDENCE –

Town of Day sign specifications, first round

NYS Building Standards & Codes 2021 report – All Board members have specs. Code Enforcement Officer Terry Anthony explained that it is done every year.

NY Fire & Security Inspection report

Town Emergency Management Coordinator Description - Carl Zeilman can be contacted for more information regarding this position. Councilman George Lembo said he would contact him regarding this.

Biketoga letter & notice

Edinburg Vol. Fire Co. Open House Notice April 23 & 24

Sacandaga Garden Club Facilities Application

REGULAR MEETING –APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 03 OF 06

OLD BUSINESS –

The little used cargo van was sold at auction for \$12,100.00. This will save \$500.00 per year in insurance for the Town.

Assessor Peter Dziedzic requested a part-time clerk to assist him in checking on the progress of various building projects in Town which have open permits. This work would also include permits which have had a certificate of occupancy processed. Assessor Dziedzic is suggesting someone to help him 10-15 days a year which would cost the Town \$1000-\$1500.00 per year. Would have a witness if questioned about being on property. Hasn't had a clerk since 2010 as he used to go out with the former full-time Code Enforcement Officer. His hours and the new CEO's hours do not match. Supervisor Diana Edwards pointed out that it is not the CEO's responsibility to accompany the Assessor to properties.

Supervisor Diana Edwards is hoping to have proposals by next meeting regarding the new welcome signs.

NEW BUSINESS –

Supervisor Diana Edwards informed those present that the playground equipment that she had ordered has begun arriving. Work at the museum has started with the removal of two trees and supplies have arrived.

Discussion regarding local laws on garbage, littering and dumping as there has been recent issues with garbage cans on one of the Town roads. The Day Town Board is researching and reviewing the issue.

Need a volunteer for Town Emergency Management Coordinator position. Can contact Carl Zeilman for more information regarding this.

Supervisor Diana Edwards informed those present that the "Day In The Park" event is scheduled for Saturday, August 06th. There will be food, music and fireworks.

The three proposals received for a security system for the Town Hall have been looked over by the Town Board members.

Councilman George Lembo reported that he had checked the basketball court and the pavement is fine. Supervisor Edwards noted that lines need to be painted for pickleball and new nets hung for basketball. Some swing seats will be replaced among other playground improvements.

**REGULAR MEETING – APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 04 OF 06**

A member of the public had a question regarding putting a dog park in a fenced off section of the Town of Day Community park. Questions were raised regarding room for it, proximity of houses behind the park and insurance issues. Board said they would look into it, and obtain information regarding insurance etc.

INPUT FROM PUBLIC REGARDING PROPOSED RESOLUTIONS –

Town resident Mary Ann Johnson had questions regarding the need for the Assessor to have a clerk which were addressed.

Motion, made by Councilman Jeff Gray, seconded Councilman Curt Schreiner, to **approve** the following resolutions:

Resolution #2022-33 - Authorizing dispersal of proceeds from sale of van.

Resolution #2022-34 – Authorizing part-time clerk position for Town Assessor

The following resolutions, #35-39, have no budget impact, 100% state aid through ARPA funding.

Resolution #2022-35 Authorizing transfer of funds for Community Beautification

Resolution #2022-36 Authorizing transfer of funds for Community Playground

Resolution #2022-37 Authorizing purchase of two new playground items.

Resolution #2022-38 Authorizing acceptance of proposal for security cameras and Installation at Day Town Hall

Resolution #2022-39 Authorizing transfer of funds for purchase of security system

Resolution #2022-40 Authorizing use of Community Room at Day Town Hall for use by gardening club.

Resolution #2022-41 Authorizing employee termination and advertising for new hire
Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman Jeff Gray, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 5 – 0

Resolution #2022-33 Authorizing dispersal of proceeds from sale of van.

WHEREAS, the van has been auctioned off with proceeds of \$12,200.00 being deposited into the General Fund, therefore be it

RESOLVED, that \$5,095.00 from that amount will be allocated to Buildings Equipment Acct. #A1670.2.

Resolution #2022-34 Authorizing part-time clerk position for Town Assessor

WHEREAS, the Town of Day Assessor has asked for a part-time clerk again, as he has had in the past, and after the Assessor explaining to the present Town Board why he would once again like a clerk to help him, therefore be it

RESOLVED, that the Day Town Board approves his request for a part-time clerk. With \$1500.00 being the most to be paid out per year.

**REGULAR MEETING –APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 05 OF 06**

Resolution #2022-35 Authorizing transfer of funds for Community Beautification
WHEREAS, there is a need to transfer funds in the amount of \$2,000.00 from General Fund/ARPA to Community Beautification fund Acct. # A8510.4, therefore be it

RESOLVED, that the transfer of funds will be made for the purchase of landscaping shrubs, trees and plants for grounds at the Town Hall and Day Museum.

Resolution #2022-36 Authorizing transfer of funds for the Day Community Playground Items

WHEREAS, there is a need to transfer funds in the amount of \$3,000.00 from General Fund/ARPA to Community Playground fund Acct. #A7180.2, therefore be it

RESOLVED, that the transfer of funds will be made to cover the cost of new playground equipment.

Resolution #2022-37 Authorizing the purchase of two new Day Community Playground items

WHEREAS, the Town of Day Supervisor has proposed the purchase of two new pieces of playground items, therefore be it

RESOLVED, that Supervisor Edwards will purchase Teeter duo in ground rider & fun bounce from the proposal with the lowest bid: WillyGoat Toys & Playgrounds in the amount of \$1,690.37.

Resolution #2022-38 Authorizing purchase of security cameras and installation for Day Town Hall

WHEREAS, after discussion by the Day Town Board, three proposals for security systems for Day Town Hall were obtained and studied by the Day Town Board members, therefor be it

RESOLVED, that the Day Town Board has decided to accept a proposal for security camera installation at Day Town Hall not to exceed \$4,530.00

Resolution #2022-39 Authorizing transfer of funds from General Fund/ARPA

WHEREAS, the Day Town Board has authorized the purchase of security cameras and installation at Day Town Hall, therefore be

RESOLVED, that the Day Town Board has authorized the transfer of \$4000.00 from General Fund/ARPA to Buildings Equipment A1620.2 for purchase of security cameras and installation.

Resolution #2022-40 Authorizing the use of the Day Town Hall Community Room by gardening club

WHEREAS, Supervisor Diana Edwards was approached by a local gardening club regarding use of the Day Town Hall Community Room, and

**REGULAR MEETING –APRIL 11, 2022 – DAY TOWN BOARD
UNAPPROVED MINUTES
PAGE 06 OF 06**

WHEREAS, the usage by the gardening club would fall under the rules of the use of the Community Room, therefore be it

RESOLVED, that the Day Town Board authorizes the use of the Day Town Hall Community Room by the Sacandaga Gardening Club on the second Thursday of the month from 12:30pm to approx. 3:00pm.

Resolution #2022-41 Authorizing employee termination and advertising for new hire

WHEREAS, Supervisor Diana Edwards has informed the Board of the need to terminate an employee, therefore be it

RESOLVED, that Supervisor Diana Edwards will notify the employee of this decision by phone and by certified letter and direct the Town Clerk to place an advertisement to hire a new employee

Motion, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **adjourn** this Regular Meeting of the Day Town Board was made at 7:52pm. Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman Jeff Gray, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 5 – 0

Carol Vaillancourt
Town Clerk