

**REGULAR MEETING – MARCH 14, 2022 – DAY TOWN BOARD  
UNAPPROVED MINUTES  
(Revised)  
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**A REGULAR MEETING** of the Town Board of the Town of Day, County of Saratoga, State of New York, was held in the Day Town Hall, 1650 North Shore Road, Hadley NY 12835 on March 14, 2022.

The meeting was called to order by Supervisor Diana Edwards at 7:00pm with the following answering roll call: Councilman Curt Schreiner, Councilwoman Lorraine Newton, Councilman George Lembo and Highway Superintendent Lehman Allen, Jr. and Attorney Matt Fuller

Absent: Liaison to the Hudson River – Black River Regulating District Dave Cox. District Dave Cox and Councilman Jeff Gray.

Pledge of Allegiance.

**Motion**, made by Councilwoman Lorraine Newton, seconded by Councilman Curt Schreiner, to **approve** the minutes from the February 14th Regular Meeting.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Motion**, made by Councilman Jeff Gray, seconded by Councilwoman Lorraine Newton, to **approve** the audited abstracts as follows:

#113-129	General Fund	\$23,856.00
#99-112	Highway Fund	24,290.32

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo, Councilman Jeff Gray and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** the January reports as follows: Town Justice, Town Clerk, Assessor and Supervisor.

Bank reconciliations for Genl., H/W, Payroll/A/P and Town Clerk/Tax Col.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**REPORTS OF COMMITTEES –**

Highway Superintendent Lehman Allen, Jr. reports that Charles Allen will be leaving on March 18<sup>th</sup>. Will need to run ad to replace him. Need MEO light to take his place.

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Heat at highway garage has been turned down to 55 degrees. Crew will be using the smaller trucks when they can. The bottom panel needs to be replaced in one of the doors. Spring needs to be replaced. Six doors need an overhaul. Overhead door will be working on this issue as they came in as least expensive.

Councilman George Lembo informed Highway Superintendent about a webinar to reduce salt usage in the Adirondacks.

Highway Superintendent Lehman Allen, Jr. has been looking into different types of plow blades. There are plows with edges referred to as a live edge. The plow is around \$20,000.00. JoMa has an articulating blade which is around \$2300.00 per blade and will fit our plows. May try a couple of those next year, might pay for themselves in being able to use less salt.

Councilman George Lembo mentioned cutting trees to increase sun on road. Highway Superintendent Lehman Allen, Jr., responded to Councilman George Lembo's query regarding the Town's salt storage, explaining that the salt is stored on blacktop floor and is covered.

**OLD BUSINESS –**

Volunteer openings on the Advisory Youth Council and Senior Advocate Board have still not been filled.

Moving along with uniforms for the highway and garbage/maintenance crews. Boot reimbursement has been increased.

New appointments to Board of Assessment Review and Deputy Town Clerk have signed the oath of office book.

**NEW BUSINESS –**

Zoning Board of Appeals member Al Graham has turned in a letter of resignation. Joe Flacke has expressed interest and will be appointed to the ZBA.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** resolution appointing Joseph Flacke to the Zoning Board of Appeals.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Resolution #2022-26 Appointing Joseph Flacke to the Zoning Board of Appeals**

**WHEREAS**, the Town Board has found it necessary to find a replacement for Al Graham, who recently resigned from the Zoning Board of Appeals, therefore be it **RESOLVED**, that Joseph Flacke has been appointed to the Town of Day Zoning Board

of Appeals.

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The Assessor has requested a part-time clerk to help him when he goes out to look at new construction. Has been decided by Day Town Board to wait until there is a full Board here to resume discussion and make a decision. Would like more information from the Assessor regarding this or have him attend next month's meeting if possible. The Assessor can do an assessment as construction is ongoing and does not need to wait until the project is completed.

Supervisor Diana Edwards explained to those present that the Cemetery Chairperson, Skip Johnson, puts in quite a number of hours meeting with people who would like to purchase burial plots, speaking with funeral homes, helping people doing genealogical research to locate burial plots, attending burials which he is required to do, etc. There is also quite a bit of mileage with making these trips. Supervisor Diana Edwards would like to discuss options of converting to a paid position. Would have a set salary per year which would be broken down into equal bi-weekly payments.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to **approve** a resolution, to convert the Cemetery Chairman position from volunteer to a paid clerk position.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Resolution #27 Converting the Cemetery Chairman position from volunteer to a paid clerk position**

**WHEREAS**, after discussion with the Board and input regarding duties and mileage from the Cemetery Chairman, therefore be it

**RESOLVED**, that the Cemetery Chairman position will now be a paid clerk position with a salary of \$1200.00 per year to be broken down equally and paid bi-weekly as are the rest of the Town employees and mileage reimbursement.

Supervisor Diana Edwards would like to have the Highway Superintendent list the Town's cargo van for auction as it is not used and the Town is paying insurance on it of \$500.00 per year. It is a 2006 cargo van with 25,000 miles. Research done by the Highway Superintendent indicates that we should hopefully get enough for the van at auction to pay for a dump trailer for the Town's maintenance workers to use while doing their job. Have three quotes for the dump trailer purchase price.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to authorize the Highway Superintendent to place the van on the Auctions International site (which the Town has used before with good results).

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 4 – 0

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**Resolution #28 Placing van on Auctions International site to dispose of it.**

**WHEREAS**, the Town of Day Town Board after discussion regarding usage etc. of the van, and

**WHEREAS**, the van is not being used and the Town still needs to keep it insured, therefore be it

**RESOLVED**, that the Town of Day Town Board does hereby authorize the Town of Day Highway Superintendent to place the van on Auctions International in an effort to dispose of it.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilman George Lembo, to purchase a dump style trailer for the maintenance crews use.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 4 – 0

**Resolution #29 Purchase of dump style trailer for maintenance crews use.**

**WHEREAS**, the Day Town Board has determined that a dump style trailer would be useful for the maintenance crew to use as it would cut down significantly in the time used for manually unloading the truck, therefore be it

**RESOLVED**, that proceeds from the sale of the van will be used to pay for the dump style trailer. (Cost approx. \$7005.00) If the sale of the van does not raise enough funds, ARPA money could be used for the balance needed for the purchase of the trailer.

Supervisor Diana Edwards reports that she has been working on the signage for the Town of Day. The six wood welcome signs on the borders of the Town of Day need to be replaced.

Supervisor Diana Edwards has spoken to a company that will draw up specs and the Town can use the new design to request proposals. Would get three quotes for the signs. Also getting signs for the highway crew to indicate mowing ahead etc.

Ordering small temporary placement signs to indicate soft shoulders, 4 pedestrian signs to warn drivers about pedestrians in the driving lanes. Traffic safety account in budget.

**Motion**, made by Councilwoman Lorraine Newton, seconded by Councilman Curt Schreiner, to purchase wooden signs and a design for them using ARPA funding.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

Carried 4 – 0

**Resolution #30 Purchase of wooden signs using ARPA funding for design and signs.**

**WHEREAS**, the Town Board has determined that the wooden signs on the Towns borders need to be replaced, therefore be it

**RESOLVED**, that ARPA funds in the amount of \$360.00 will be used to purchase  
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esign for wooden welcome signs in addition to the signs themselves.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to purchase signs using \$2000.00 from the Highway budget and the rest, \$4213.00 from ARPA funding.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Resolution #31 Temporary signs for the Highway Departments use**

**WHEREAS**, the Day Town Board has heard the Highway Superintendent report on the need for signs that can be put out when the highway crew is doing road work to alert the public to the crews being in the roadway, and

**WHEREAS**, there is also a number of pedestrians taking walks along the road, therefore be it

**RESOLVED**, that the Day Town Board approves the purchase of these signs in the amount of \$2000.00 from the Highway budget and the rest, \$4213.00, from ARPA funds.

Supervisor Diana Edwards spoke with the under sheriff regarding speeding. A temporary portable speed radar will be set up by the Sheriff's department. Date to be in summer.

Supervisor Diana Edwards has obtained three quotes for security cameras for the Town Hall. The three proposals were submitted to the Board to look over.

The Town Board did discuss the annual "Day in The Park" event that has not taken place the last two years due to Covid. Money has been budgeted for this event. Fireworks, food and music will be discussed further at next months meeting.

**INPUT FROM PUBLIC -**

Mr. Lang spoke regarding situation near his camp which involves trees being taken down (not by Town), a planter box placement and a culvert replacement. There has also been a lot of brush cut down by the Town highway department on the Towns right-of-way.

Highway Superintendent Lehman Allen, Jr. explained that due to an issue with increased water flow this necessitated the installation of a culvert.

A new culvert was installed at the entry to Hillcrest to eliminate this issue. Mr. Lang states that the culvert is not centered in roadway. Highway Superintendent Lehman

Allen, Jr. explained why the culvert pipe was protruding slightly on one side. This was to facilitate the anticipated traffic pattern due to one road being a dead end.

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Highway Superintendent Lehman Allen, Jr. explained that National Grid was responsible for the cutting of the tree that was on the corner of Hillcrest.

Highway Superintendent Lehman Allen, Jr. stated that he would not be moving the culvert pipe as it was installed per highway specs. He also said that his crew would remove some brush and reposition the planter box so that the full length of the culvert would be open.

Mary Ann Johnson asked about the payments the Town would be getting from ARPA. Supervisor Diana Edwards explained that there was one payment in July of 2021 and there would be one more payment this summer.

**Motion**, made by Councilman Curt Schreiner, seconded by Councilwoman Lorraine Newton, to change the end of the No Parking On Town Right-of-Ways ad.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

**Resolution #32 Parking on Town Right-of-Ways ad.**

**WHEREAS**, each year in the fall the Town of Day places an ad that states that there will be no parking on Town right-of-ways due to the problems this would cause with the removal of snow, therefore be it

**RESOLVED**, that the ad shall read that this will be enforced by the Town of Day Highway Superintendent.

**CORRESPONDENCE –**

Reports of Committees, Letter of interest for ZBA Appointment, Letter of resignation for ZBA member Al Graham, Security system proposals (3), Memo from Sandi Cross re: Advisory Youth Board and 2006 Ford E150 Kelly Blue Book Price sheet.

**Motion**, made by Councilwoman Lorraine Newton, seconded by Councilman Curt Schreiner, to **adjourn** this Regular Meeting of the Day Town Board was made at 8:12pm.

Ayes: Supervisor Diana Edwards, Councilman Curt Schreiner, Councilman George Lembo and Councilwoman Lorraine Newton.

**Carried 4 – 0**

Carol Vaillancourt

Town Clerk