

TOWN OF DAY 2016 ORGANIZATIONAL MEETING
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The Organizational Meeting of the Town Board of the Town of Day, New York was held in Town Hall on January 05, 2016, at 7:00PM.

The meeting was called to order by Supervisor Preston Allen and the following answered roll call, Town Council: Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Deputies for 2016:

Deputy Supervisor: Ken Metzler
Deputy Highway Superintendent: Lehman Allen, Jr.
Deputy Tax Collectors: Maria Lane & Sally Allen
Deputy Town Clerks: Maria Lane & Sally Allen
Deputy Registrar: Maria Lane

Other Appointments:

Office of the Aging Board: June Dixon
Saratoga County Youth Advisory Board: Kristal Allen
Registrar of Vital Statistics: Carol A. Vaillancourt
Town Attorney: David B. Avigdor - (two year appt. - current term expires 12/31/2017)
Litigation Attorney: David B. Avigdor - (two year appt. - current term expires 12/31/2017)
Planning and Zoning Attorney: David B. Avigdor
Budget Officer: Preston Allen
Health Officer: Saratoga County
Official Newspaper: Post Star
Depositories: Glens Falls National Bank, Evergreen Bank
NBT (Northville)
Dog Control Officer: Francis Allen
Code Enforcement Officer: Kenneth J. Metzler
Records Access Officer: Carol A. Vaillancourt
Planning and Zoning Clerk: Dawn Graham
Secretary to the Board of Review: Dawn Graham
Chairman Planning Board: Ted Mirczak
Chairman Zoning Board: Dave Davidson
Fair Housing Officer: Kenneth J. Metzler
P/T Court Clerk: Jerry Tobia
NIMS Representative:
Bookkeeper: John Gaetani
Historian: Dave Davidson

Pay Rates: General Fund Employees

Registrar: 839.00 per year
Deputy Registrar: \$ - 0 - per hour
Board of Assessment Review Clerk: \$13.61 per hour
Planning and Zoning Clerk: \$13.61 per hour
Assessor: \$25,383.00 per year
Code Enforcement Officer: \$37,246.00 per year
Town Attorney: \$20,776.00 per year
Bookkeeper: \$10,000.00 per year (John Gaetani)

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Litigation Attorney: \$100.00 per hour
Historian \$1,277.00 per year
Budget Officer: \$4,335.00 per year
Town Justices: \$14,000.00 per year
(Holding court first three Wednesdays of month)
Dog Control Officer: \$4,452.00 per year
Deputy Town Clerk / Tax Collector: \$13.61 per hour
Deputy Supervisor: \$25.00 per meeting
Board of Review Members: \$11.32 per hour
P/T Cleaning Person: \$14.00 per hour
P/T Zoning Enforcement Officer: \$ - 0 - per hour
P/T Court Clerk: \$14.71 per hour

Town Employees: Highway & Refuse/Recycling

Highway Laborers: \$ 15.30 per hour
Machinery Equipment Operators: \$20.95 per hour (base pay)
Deputy Superintendent of Highways: \$22.33 per hour
Part-time Refuse / Recycling Laborer: \$13.20/\$14.32/\$18.09
per hour
Part-time MEO Sanitation: \$19.44 per hour
Temporary Laborer Highway: \$13.46 per hour (wingman)
MEO - Light: \$19.19 per hour (base pay)
Part-time Maintenance Person Buildings: \$16.55 per hour

Paid By Voucher:

Planning Board & Zoning Board Chairman: \$40.00 per meeting
Planning Board & Zoning Board Members: \$30.00 per meeting
Youth Commission: \$4,800.00 per year
Town of Corinth EMS: \$50,000.00 per year
Luzerne-Hadley Fire District: \$35,000.00 per year
Edinburg Fire District: \$23,400.00 per year

Motion made by April Schmick, seconded by Curt Schreiner, **to approve above appointments** and salaries for 2016.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by Jeff Gray, seconded by April Schmick, **to approve the following:**

Dates for the **monthly Town Board Meetings** will be the second Monday of every month, 6:45 PM for audit of bills, 7:00 PM meeting time, Day Town Hall. Meeting dates falling on legal holidays will be held on the first Thursday following the holiday.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

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Motion made by Curt Schreiner, seconded by April Schmick, **authorizing the Supervisor to pay advance** of Town Board audit, public utility services, solid waste disposal, postage, salaries, bid contract vouchers when presented, bonds, interest and insurance premiums due.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 – 0

Motion made by Jeff Gray, seconded by April Schmick, **to set per diem allowance** not to exceed \$100.00 per day for meal expenses for attendees at training classes and meetings related to the Town. A voucher or receipt must be provided itemizing expenses. No alcohol expenditures or sales tax allowed for reimbursement.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by Curt Schriener, seconded by Jeff Gray, **authorizing Superintendent of Highways to rent highway equipment to other towns and County** at the State Rate and to purchase highway machinery items not to exceed the sum of \$2,000.00 without Board approval.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by April Schmick, seconded by Curt Schreiner, **authorizing Supervisor to sign** annual renewal permits, and annual contracts entered into by the Town, after review and approval by the Town Attorney.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by April Schmick, seconded by Jeff Gray, that the following officials be paid as follows:

Bi-Weekly – Dog Control Officer, Code Enforcement Officer, Supervisor, Budget Officer, Town Clerk, Highway Superintendent, Attorney, Highway and Sanitation, Maintenance/Laborer, Clerk of Planning and Zoning, Court Clerk, Cleaner, Accounting clerk, Councilmen, Justice, Tax Collector, Assessor, Historian and Registrar

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by April Schmick, seconded by Curt Schreiner, to **approve** the following committee members:

Committees: Buildings - Jeff Gray (Roof, doors & NYSERDA review)

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Cemeteries -Sally Allen, Chair, Chester Johnson &
Gary Newton

Highways - Jeff Gray - Equipment Review

Personnel - All Board Members

Senior Van - Ken Metzler

Public Safety – Curt Schreiner - Emergency Services

Community Awareness – April Schmick - website

Review of Playground - Town Board

Review of Private Contractor doing Recycling and

Refuse - Town Board

Review and Update of Personnel Manual and Policies
and Procedures – Town Board

The Supervisor sits as a member of all committees. Ayes:
Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April
Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by April Schmick, seconded by Curt Schreiner, that the Town
Board directs the **filing of Quarterly Reports to the Town Board by all**
persons receiving monies on behalf of the Town if such persons do
not file monthly reports with the Day Town Board.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman
April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion, made by April Schmick, seconded by Curt Schreiner, to pay Town
officials 54.0 per mile when **using their own vehicles for Town business.**

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman
April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by Jeff Gray, seconded by April Schmick, that the Town
Board directs that all monies received by town employees on behalf of the
town shall be deposited forthwith in **interest bearing accounts**, unless
such sum shall be less than \$500.00 or there is a stipulation that it can't be
an interest bearing account.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman
April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Resolution 2016 - 01 To cast vote at Assoc. of Towns meeting,
made by April Schmick, seconded by Jeff Gray.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman
April Schmick, Councilman Jeff Gray.

Carried 4 - 0

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Resolution #2016 – 02 To designate Preston Allen **to attend the Annual Business Session of the Association of Towns** of the State of New York, to be held on February 17, 2016, and to cast the vote of the aforesaid Town, and further in absence of Preston Allen, Kenneth Johnsen (Justice) is designated to cast the vote of said Town made by April Schmick, seconded by Curt Schreiner.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Motion made by April Schmick, seconded by Curt Schreiner, **to adjourn** the 2016 Organizational Meeting was made at 7:17 PM.

Ayes: Supervisor Preston Allen, Councilman Curt Schreiner, Councilwoman April Schmick, Councilman Jeff Gray.

Carried 4 - 0

Carol Vaillancourt
Town Clerk